

CAPE FLATTERY SCHOOL DISTRICT # 401
REGULAR SCHOOL BOARD MEETING
MINUTES

June 30, 2008
Clallam Bay School- Home Ec.
6:30 PM

I. Call to Order / Pledge of Allegiance

The meeting was called to order at 6: 33 p.m. by Chairperson, Dudley Eubank.

II. Roll Call of Members:

Mr. Dudley Eubank	Present
Mr. Greg Colfax	Present
Ms. Shirley Johnson	Present
Ms. Iris Wilson	Excused
Ms. Tracey Rascon	Present

III. Introduction of Visitors and Public Questions and Comments

(CM- represents Community Member and B- represents the Board)

CM- asked about the status of the Clallam Bay Gym?

B- mentioned that the project would be going out to bid in July.

CM - wanted to know when the gym would be ready for use?

B- explained that the project had some changes to it but that the deadline for completion is still January 1.

CM- asked if it was the Board's intention to follow through on the project.

B- The Board plans to go through with the project with some changes.

CM- wanted to know what changes were made to the project?

B- The extension to the side and roof replacement have both been eliminated from the project.

CM- expressed concern that what the community voted for was not what is going to happen.

CM- asked why was the bond changed?

B- looked at the project again because of declining enrollment.

CM- mentioned that the taxpayers still voted on it.

CM- needed clarification regarding how the bond process worked. He asked if the project got scaled down, if the money not spent would go back to the taxpayers? He also wanted to know if it was legal to pass a bond with specific projects and then not follow through on them?

B- The Board explained that the project has to be completed- but changes to it can happen. This is a unique situation. The Bond has specific projects designated in it.

CM- wanted to know if the Board was cutting back the project because of possibly closing the school?

CM- asked if there is a public record of Board Vote for changes made to the project?

The Chairperson mentioned that there was not a Board Vote just discussions and disagreements. Input from the Superintendent, Architect and project manager were taken into consideration.

CM- wanted to know where the money comes from for the Gym project?

Superintendent Laes explained that the money comes from the passage of the bond and state match funds.

CM- wanted to know if the Board didn't complete the project if the matching funds went back to the state?

Superintendent Laes- explained that the state match funds can be lost if the project does not get completed. The Bids are scheduled to be opened on July 29th for the Gym with the noted changes.

CM- asked what the new plans look like.

Superintendent Laes shared what the gym project would look like with the changes. The scaled back portion of the project includes not adding the bleachers on the bathroom side of the gym. To add the bleachers to that wall, would require the demolition of the wall and addition to the roof. There is money within the capital projects to do the entire project. But several factors have to be considered- such as the declining enrollment and the state matching funds. What the district is funded for, with state match funds, is modernization not addition of square footage. The new square footage actually can take away from the State Match funds. The plans call for new ADA restrooms- and new foyer, new electrical, plumbing, ventilation and insulation.

CM- asked about the concession stand?

Superintendent Laes mentioned that the new square footage is not state match fundable. By reducing the square footage the district qualifies for more State Funding.

CM- wanted to know if there is a plan the community can look at?

Superintendent Laes shared a description of the plans- physical plans not on site. The plan includes two large ADA restrooms, concession area, the side doors have been added, new lighting and heat. There is nothing done to the floor or outside locker wall. There will be some demolition and modernization for the restrooms- with some locker space lost due to the ADA requirements. There will be a new electrical panel added. In the past there has been some concern regarding the uniform storage area and washer and dryer space. The electrical panel will be moved- storage room will now be right off of the main gym. Basically the only change- is that the gym itself will not be extended out 16 feet and no new roof.

CM- wanted to know the cost of the project?

Superintendent Laes- reports that the project is approximately 1.7 million with state match approximately \$900,000 right now.

CM- So, if for some reason the project does not go through – the District loses the state match money.

Superintendent Laes confirmed that to be the case. He explained how state match funds work and which construction projects that have been done using the state match funds over the last several years. The Neah Bay middle school qualified for state match funds when it was built. Mr. Laes explained that the sites qualify for state match every 25 years. There are other qualifying factors that have to be considered like whether it is modernization or if the project's square footage meets the requirements. There are also the costs per square footage that have to be considered. The Clallam Bay Gym meets the state match requirements.

CM- wanted to know if it was the plan of the Board not to do the project?

Board Member Colfax mentioned that he brought up the subject several board meetings ago. He suggested the Board re-look at the project because of the declining enrollment at the high school.

CM- explained that the people had already voted and that the community wants the gym. The gym is used by the entire school along with the community.

Board Member Collfax mentioned that he was not aware of the community's use of the gym. He acknowledged that he could see why the community would vote for the remodel of the gym. However, he feels the question still has to be considered regarding the number of students enrolled.

CM- stated that the Gym is used for K-12 – not just the high school.

CM- asked if the state match funds were a “Cape Flattery” match or project specific.

Superintendent Laes responded that the state match fund is a project specific amount. It cannot be used for another project. There is a square footage across the district that the State takes into an account. This is also done in neighboring school districts as well. You apply as a district, but you apply for a specific project specified in the D-Form Application process. He mentioned that the 25- year limitation just came into effect in the last couple of years. He briefly explained the lengthy State Match Application process. As stipulated in the application process, the district cannot move forward on any project without the approval of the State. The District is at the D-5 stage. This stage is where a representative from OSPI (Office of Superintendent of Public Instruction) comes out , studies the forms, walks through the facility and either approves or denies the application. The state looked at every request on our application and determined that the project has merit. The project has been deemed matchable by Office of Superintendent of Public Instruction.

CM- mentioned that when the Bond and project were presented to the tax payers it included bleachers. The changes don't include bleachers.

Superintendent Laes explained that the projects identified on the Bond combined to more than 3.5 million. That amount does not include any possible State Match funds. Mr. Laes structured the bonds so that the bonds could be callable in 5, 10, and 15 years- unlike most districts that set bonds to be callable at 20 years. He did this on purpose- so that Cape Flattery could reduce the debt of the district faster. The District has the ability to reduce the burden on taxpayers earlier by setting up the bonds this way. If the entire project changes then the Board has to hold a public hearing to gather input from the community- but the matching funds go only to the Clallam Bay Gym Project. The more modernization you do on an existing building, the additional state match funds that become possible. The community needs to let the Board know what they want.

CM- explained that the community thought that is what they were doing when they voted.

CM- expressed his desire to go to a game between NB and CB and be in comfort at least once in his lifetime. He mentioned that the schools were the only ones on the Peninsula that have only one side of their gym with bleachers and feels that it is almost embarrassing.

CM- wanted to know if it was only Clallam Bay's project that got changed or if any of Neah Bay's projects got changed. They wanted to know if the project has gone out to bid.

Superintendent Laes mentioned that the project is ready to go out to bid with the changes.

CM- expressed her thoughts and feelings that Clallam Bay is getting the short end of the stick. She mentioned that Clallam Bay has been running just fine with a small amount of students for years. She

apologizes if it sounds like it is Clallam Bay vs. Neah Bay, but she mentioned the teachers that Clallam Bay has lost will not be replaced. She asked if the children at Clallam Bay were not as important as the students in Neah Bay? The communities of Clallam Bay and Sekiu are hearing that the school may get shut down.

Heated discussion – between community members from Clallam Bay and Neah Bay regarding the costs involved in educating students at each school. Accusations were made regarding how much it costs to educate students at either end of the district. Chairperson Eubank had to calm the crowd.

CM- noticed that on the agenda that there were several recommendations for hire for summer positions at Neah Bay- and asked why Clallam Bay did not have any positions for the summer.

Mrs. Ritter- explained the summer school positions for recommendation are funded through the Title I program. Neah Bay is a Title I school and Clallam Bay is not.

CM- wanted to know if the gym, in current status, meets fire code?

Superintendent Laes mentioned that it exceeds occupancy loads during the Basketball games between Neah Bay and Clallam Bay- usually twice a year.

CM- expressed concern that her children and family are being jeopardized during these times- and other times, like during the music concerts that are held- when the Gym is also full.

Discussions returned to the subject of bleachers and what the community wants.

CM- again mentioned that they community thought their voices were clear when they voted.

Superintendent Laes explained that a lot of money has been spent on the plans, determining cost estimates, designing the facility and the pre-bid packages. The architect puts together a cost per square footage. He then works with several contractors in determining ways the project could save money or the costs be adjusted so that it saves the district money. The 3.5 million was a very close estimate. Changes and or glitches always cause problems- the district has not had many. The district budgets 10% of the cost of the project for contingency. This limits the change orders that come in. The cost of assessed value went up- for the tax payers. Since the property tax base for the district represents approximately 34% of the district –the pinch will be felt more by them. The District has declining enrollment- not only at one site. Superintendent Laes explained that it is part of his job to report to the Board what the community can handle as far as taxes for Bonds and Levies.

The Board agreed to discuss the project again.

Superintendent Laes explained that two projects have been discussed. Door A is the original project for the gym. Behind Door B is the project with the proposed changes.

CM- wanted to know why Door B was brought up and decided upon- without public input.

Superintendent Laes- mentioned that every component of the project has to be looked at and he has to decide how to save money and yet still provide the best educational program for the students. If the Board wants to change the project- they have the authority to do so- what is not legal is to not do the project at all. If that happens, public input has to happen. The design work is done on a two bleachers project- but based on conversations throughout the district, and with the Board this was an area that was changed. The district has to determine what the greatest need is.

CM- mentioned that the whole idea of putting up the bond- was to let the voters decide. The community was promised a newer, larger, safer gym. They feel that it does not make any sense to put money into a gym that is not going to be up to occupancy code.

CM- wanted to know if there was anything the community could do to ensure that the project gets looked at again by the Board and gets completed.

The Board broke for executive session at 7:25 p.m. for 10 minutes to discuss bond projects. At 7:35 p.m. the Board Chairperson came out and said they would need 5 minutes more. They returned at 7:55 p.m. When the Board returned they agreed to go out to Bid for the original project, with the stipulation that if the bids came in way over the budget that changes would have to be made and it would be taken back to the community. The community was agreeable to that.

CM- wondered about the administrators and if there were any changes to the number of administrators for next year, when there are teachers at both ends of the district not being replaced.

Superintendent Laes mentioned that for the upcoming year it will be the same as current year.

CM- Made another request that the revenues generated by the Neah Bay students stay at Neah Bay school. She feels that Neah Bay subsidizes Clallam Bay School by about \$800,000. She insists that those monies are intended for the Native kids.

CM- wanted to know what funds the last community member was talking about?

CM from Neah Bay – explained which funds she was talking about are the Federal Impact Funds- which are based in lieu of taxation. She referenced figures that show that Clallam Bay generates 1.9 million but spends 2.7 million and she claims that the Federal Impact dollars goes to subsidize the school. She also felt that current budgeting process should be changed.

CM from Clallam Bay- asked about the Neah Bay students that come to Clallam Bay?

Board Member Rascon mentioned the meeting held with representatives from OSPI last week. They were informed that the Board has the ability to instruct that the budget be based on what their revenues are. She mentioned that there are a lot of her constituents that want the budgets separated out based on what revenues are generated at each site.

CM from Clallam Bay- mentioned that the M&O levy was paid for by the property taxes. He also mentioned that the state also kicks in some money because the district actually has an M&O levy that passed.

CM from Sekiu asked if it would not be a more fair and valid request that the Board look into splitting the district. He feels discussions need to be held. He also feels that it would solve the problems. He suggests the Board do some exploration into the possibility of deconsolidation.

Chairperson Eubank- mentioned that there have been some unique situations that have come up this past year.

CM from Neah Bay-introduced herself as an appointed member of the IPP committee. She mentioned that the committee determines how the school should spend the federal impact money and that she feels the money should stay in Neah Bay.

Board Member Johnson- clarified that the committee is an advisory committee. She also mentioned that there is not a current law that allows the district to deconsolidate.

Board Member Rascon would like to have the budgeting process explained.

CM from Neah Bay reiterated the request to have the buildings be able to budget according to the revenues generated. She again mentioned that she feels Neah Bay is subsidizing the Clallam Bay School.

CM from Clallam Bay asked who is building the buildings? The buildings are being paid for by property tax paid by the taxpayers.

CM from Neah Bay mentioned that favorable votes from Neah Bay help pass the bonds and the M & O Levies.

CM from Neah Bay – said to call it over expenditures at one site and under expenditures at the other if people don't want to call it subsidizing.

Questions regarding where the money for the NB MS came up for discussion.

Superintendent Laes- explained that the district took out a short- term loan, used reserve fund balance and state match funds to complete that project. He also mentioned that the budget will be available for review July 10. It will not be the final budget. The District is still reviewing the revenues, and expenditure in the non-employee related costs. The only thing that –the district is secure on is the personnel expenditures so far.

CM asked about the budget mentioned last week from representatives from OSPI that was due May 1.

Superintendent Laes explained that the hearing held at the April meeting was the I-728 hearing- not the general fund budget hearing. The May 1 deadline was to meet the I-728 requirements- specifying what the money will be used for the upcoming year. The I-728 funds are additional funds based on headcount and this year it is approximately \$450 per student. Each site- takes input into account the needs and suggestions from the community and staff in order to determine how to use those funds. The funds can only be used for certain things as stipulated by the actual Initiative. The general fund budget has to be ready for review by July 10 and adopted by the Board by July 31, 2008. As regards the needs assessment- there is one done in conjunction with the I-728. It is up to the principals to make final recommendation to the Superintendent and Board.

Board Member Rascon- wanted to know if it is possible for the Board to make a policy that requires a full needs assessment be completed every year or two?

Superintendent Laes mentioned that various programs including accreditation process requires a needs assessment be completed. Yes, the Board can make such a policy.

Board Member Rascon would like various pieces of data like test results etc.- be put together to help determine the needs. It was also mentioned that funds should be set aside to complete a needs assessment.

CM- expressed concern that the Board has cut staff but yet wants to spend money on creating and administering a survey. She felt it was a horrible way to spend money.

CM from Neah Bay felt that there would not be much cost involved- just photocopying expenses and time.

IV. Adopt Agenda APPROVED Colfax / Rascon 4/0

The agenda was adopted with the following changes: Under Personnel for Consideration, please add the following: Linda Johnson, 3rd Grade Teacher at Neah Bay, Lechelle McCarty, Athletic Director

for Neah Bay, Tony McCaulley as Head Football Coach at Neah Bay. Also under Consent Agenda, please add the Annual Alternative Program Report from Neah Bay.

V. Consent Agenda **APPROVED Johnson / Colfax 4/0**

- A) Minutes from May 27, 2008- Regular School Board Meeting
- B) Changes to April 15th Work-Study Session Minutes
- C) Payroll and Employee Benefits – \$474,590.23
- D) General Fund Accounts – \$ 125,659.55
- E) ASB Fund Accounts- \$8,788.97
- F) Transportation Fund Accounts-
- G) Capital Projects Accounts – \$ 85,766.27
- H) Alternative Education Program Annual Report- Neah Bay via handout

VI. School Program Presentations

None

VII. Professional Discussions

None

VIII. Old Business

None

IX. Action Items **APPROVED Johnson / Rascon 4/0**

- A) Lunch Price Increase for 2008-2009

Details were included in the Board Packet for Review. The increase in price is necessary- due to rising costs of food. The increase is 15 cents for all price categories for lunch and 10 cent increase for milk. Elementary Lunch- will be \$2.00, High School \$2.20 and Adults will be \$3.25. Milk will be 50 cents each. Breakfast prices will be \$1.00 for Elementary, \$1.25 for High School, and \$1.75 for adults. Reduced prices remain the same.

X. New Business

None

XI. Personnel Considerations **APPROVED Johnson / Rascon 4/0**

- A) RESIGNATIONS / LEAVE OF ABSENCE-

- 1) Michael Dukes CB Resignation
- 2) Brian Zylstra NB Resignation
- 3) Michael Brunstad NB Resignation as Track Coach
- 4) Safondia Diehl NB Resignation Para and ASB Bookkeeper

- B) NEW PERSONNEL FOR CONSIDERATION **APPROVED Colfax/ Johnson 4/0**

- 1) Lechelle McCarty NB Summer Library Position (6hr) & Credit Recovery Para ed HS
- 2) Victoria Crabtree NB Summer Library Position (6hr)
- 3) Cathy Peterson NB Summer Library Position (6hr)
- 4) Ross Jimmicum NB Summer Library Position (3hr)
- 5) Gemini Conticelli NB Summer Credit Recovery Teacher
- 6) Linda Johnson NB 3rd Grade Teacher
- 7) Lechelle McCarty NB Athletic Director
- 8) Tony McCaulley NB Head Football Coach

XII. Administrators / Board /

Mr. Laes- presented a letter submitted from the IPP committee. It is a recommendation for an extended Makah I and Makah II language classes at Neah Bay. The request is to consider the recommendations during the Budget process.

Board Member Johnson- wanted to talk to the principal regarding whether the schedule would allow for additional Makah language classes or whether some other class would have to be cut in order to accommodate the request. Kandy Ritter mentioned that Ann Renker has the information but she is not sure as to what the status is.

The Board would like this to be an Action Item at the next meeting.

Kandy Ritter- presented the end of the year health survey. The nurse put together a health handbook for the students and parents. She expressed appreciation for all of the hard work that the nurse has put in over the year at both campuses. Mrs. Ritter also presented the staff development plans for the summer. There are 48 teachers and para-eds that are attending trainings this summer. Michelle Parkin- spoke about her recent training on cultural diversity. She mentioned that the communities really are supportive of the schools. Mrs. Ritter- sends out a survey every year to help determine the staff development needs. The District has preliminary High School scores for the WASL for grades 9-12. She is extremely excited to report that the overall district scores are above the state average *in all areas*. The handout included grades 9-12 at both sites. She started at Neah Bay and discussed the 10th Grade test scores. In reading 69% met standards – down a little from last year. However in writing, 88% met standards and in Math 33% met standard up from 28% from last year. At Clallam bay 10th Grade 100% met standards in reading up from 85% last year. In writing 100% met standard also up from 85% from the previous year. In math at Clallam Bay 67% met standard. Mrs. Ritter mentioned that there have been massive changes to the math program and that there is still have work to do in that core subject area. The overall scores as a district are 85% (5.4 points above state average) in reading, 94% (10 points above state average) in writing, and 50% (3/10th of a point above state average) in math. She mentioned that the Board, schools, parents, and communities should be proud of the scores.

Mrs. Rieger- spoke about the graduation ceremony. There were 12 graduates and all are committed to going to a two or four year college. She was also excited that out of the 12, 11 walked away with a Certificate of Academic Achievement (passed all areas of the WASL)- the other just barely missed in math. This success is attributed to the students, parents, teachers, staff and community.

Mrs. Murner- shared her end of year report. Some highlights of her report included- curriculum updates, participation at the Parent Teacher Conferences, set up of standards based grading as well as discipline information. Attendance- unexcused absence rate 1.903% in 2005-06, 1.2% in 06-07 and .64% this year. This rate is calculated into the Adequate Yearly Progress formula. The state standard requires less than 1 % unexcused absence rate in order to make AYP.

XIII. Executive Session

(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

The Board broke for Executive Session at 9:00 p.m. to discuss personnel and returned at 11:00 p.m.

XIV. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting was adjourned at 11:00 p.m. APPROVED Johnson / Colfax 4/0