

CAPE FLATTERY SCHOOL DISTRICT # 401
REGULAR SCHOOL BOARD MEETING
MINUTES

July 23, 2008
Neah Bay School- Library
6:30 PM

I. Call to Order / Pledge of Allegiance

The meeting was called to order at 6:37 p.m. by Chairperson Dudley Eubank.

II. Roll Call of Members:

Mr. Dudley Eubank	Present
Mr. Greg Colfax	Present
Ms. Shirley Johnson	Present
Ms. Tracey Rascon	Present

A moment of silence was held In Memory of Board Member Iris Wilson, who passed away on July 5, 2008.

III. Adopt Agenda **APPROVED Colfax/ Johnson 4/0**

The agenda was adopted with the following changes. Under Personnel for Consideration, please add T.J. Greene as CB Head Football Coach, and Andrew Ritter as re-tire / re-hire for English/ History / PE teacher at CB. Also, please add the Designation of Reassignment of Gene Laes to Special Projects Manager and Capital Projects, and Kandy Ritter as Interim Superintendent.

Also the agenda will change to the following order: Call to order, Roll Call, Adopt Agenda, Consent Agenda, Personnel Considerations, Visitors and Public Questions, Action Items, Administrative / Board Reports/ and then Professional Discussions for Interviews for Director District # 3.

IV. Consent Agenda **APPROVED Johnson / Rascon 4/0**

- A) Minutes from June 30, 2008- Regular School Board Meeting
- B) Payroll and Employee Benefits – \$ 426,260.86
- C) General Fund Accounts – \$ 50,874.86
- D) ASB Fund Accounts-
- E) Transportation Fund Accounts-
- F) Capital Projects Accounts – \$ 50,909.14
- G) Acceptance of Milk Bid- Dairy Fresh Farms for the 2008-2009 school year

V. Personnel Considerations

A) RESIGNATIONS / LEAVE OF ABSENCE-

- 1) None

B) NEW PERSONNEL FOR CONSIDERATION **APPROVED Johnson / Colfax 4/0**

- 1) Anna Smith NB Middle School Language Arts Teacher
- 2) T.J. Greene Sr. CB Head Football Coach
- 3) Andrew Ritter CB Retire / Re-hire English/ History / PE Teacher

APPROVED Rascon / Colfax 4/0

- 4) Gene Laes DIST Designation of Reassignment-
Special Projects Manager and Capital Projects

APPROVED Colfax / Rascon 4/0

- 5) Kandy Ritter DIST Interim Superintendent

The Board is taking a different direction for the district. Mr. Laes will be head of Capital Projects and Bonds. After one year- the Board and the Interim Superintendent can sit down and decide

whether they want to continue in the current arrangement or go outside the district in search of a replacement.

Board Member Colfax mentioned that Mr. Laes has done a wonderful job in building buildings in the district and the Board feels his expertise is put to good use in that area.

The public would like to see the work schedule for the Bond Projects.

Board Member Colfax would like to go on record and publicly thank Mr. Laes for his hard work and the sacrifices made in his personal life for the betterment of the district. Mr. Colfax mentioned that he has been in meetings where Mr. Laes has defended the Makah Children and Makah Teachers. At those meetings, Mr. Laes never once said that a Makah child could not learn. Mr. Colfax mentioned that he has observed the years of opposition that Mr. Laes faced and watched how he handled it. Mr. Laes brought the district to where it is today. Mr. Colfax publicly thanks Mr. Laes for his dedication and plans on shaking his hand the next time he sees him. Mr. Colfax expressed hopes that the Neah Bay community would do the same.

Mrs. Ritter mentioned that she will need everyone's help, patience and trust as she moves forward as Interim Superintendent. She mentioned that her heart is in both communities and wants to keep the focus on the kids. She also mentioned that Mr. Laes will be providing the Board with weekly updates on the capital projects.

VI. Introduction of Visitors and Public Questions and Comments

Community Member wanted to know the last enrollment for each of the schools.

In May, Clallam Bay had 157 students and 148.22 FTE and at Neah Bay there were 307 students with 282.70 FTE.

VII. Action Items **APPROVED Johnson / Colfax 4/0**

A) Budget Hearing- Resolution # 09-01 (2008-2009 Budget Adoption)

Mrs. Ritter presented the proposed General Fund budget for the 2008-2009 school year. The budget was discussed in detail at the work-study session on Monday night. The budget has been balanced, since the presentation on Monday night. She went through the General Fund Budget using a PowerPoint presentation. She shared information on the grants and staffing.

The expenditures for the proposed budgets are as follows:

General Fund	\$7,133,989.00
Transportation Fund	\$35,000.00
Capital Projects Fund	\$2,894,150.00
Debt Service Fund	\$257,024.00
ASB Fund	\$91,000.00

Resolution #09-01, is needed for approval of the proposed budget.

Mrs. Ritter answered questions from the Board and community regarding the General Fund Budget. Questions were answered regarding expenditures and overhead expenses. The question was raised regarding whether overhead costs for other school districts can be looked at. This information is available. A Community Member asked again to have the revenues broke out by site.

Board Member Colfax mentioned that he doesn't mind the inquisitive questions into the budget, but he expressed concern about the time needed from the administrators and staff to number crunch. There are many problems that the district faces. To direct the Superintendent and administrators to provide more and more information on the budget- it will pull them away from the reason they are here- the academics and education of the students. Mr. Colfax mentioned that he is fine with the

questions during the summer, but wants the administration to focus on student needs, not adult issues, when school starts.

A Community Member expressed frustrations with the Board and the District with regards to the use of funds.

Another community member would like to go on record that the IPP recommendation for Makah I and Makah II was addressed and that the classes will be offered. However, she will not be able to account for the rest of the Impact Aid dollars when she makes a report to the Tribal Council.

Chairperson Eubank mentioned that it is possible for the Board to meet with the Tribal Council to explain the budget.

Board Member Rascon wanted it noted in the minutes that the budget presented for adoption is not the way she wanted to see it done. She does not like the budget and feels that it does not tell her what she wants to know. She did agree to approve the budget with the constraints that each month the Board will be provided a breakdown of expenditures by site.

VIII. School Program Presentations

None

IX. Old Business

None

X. New Business

None

The Board took a break at 8:15 p.m. returned at 8:30 p.m.

XI. Administrators / Board /

Mrs. Murner- shared her report on the Annual Maintenance Custodial/ Capital Projects Report. It covers the maintenance projects over the last several years. It discusses the projects that need to be completed. Mrs. Murner answered questions about the boiler and the library. The library has been cleaned and is currently being used for the summer reading program. Questions came up about the artifacts at the school, and how they will be moved to the Museum. The maintenance projects, listed on Mrs. Murner's report, that have been completed are highlighted in blue and projects that need to be completed soon are highlighted in red. Discussions also took place on the alternative program building and the flooring in the cafeteria. The tile in the cafeteria contains asbestos, and asbestos abatement is very expensive.

Mrs. Rieger briefly reported on the maintenance and custodial projects for the summer taking place at Clallam Bay. Teachers and staff were able to submit maintenance requests for the summer. These requests were prioritized so that the maintenance and custodial staff are able to work down the list and complete the highest priorities first. Some major projects include painting, and work done in kitchen and classrooms. She expressed her appreciation to the maintenance staff for their work.

Board Member Colfax would like to make a comment on the reserve fund balance. He feels firmly that the district needs to be in the 10 % range. It currently is between 4- 5%. He doesn't want any classes to be cut but he expressed the need to raise the reserve fund balance up. Board Member Rascon wanted to know if there is a easy way to look at how the Reserve Fund balance has been spent over the last several years. Mrs. Ritter doesn't know if this is possible- but she will ask to see if this is possible.

XII. Professional Discussions

A) Interviews for Board Position # 3

Board Member Rascon, mistakenly informed one of the candidates that the interviews were to be held on a different night. The advertisement indicated interviews would be held at the regular school board meeting. The Board decided to proceed with the interview of the candidate that was present.

Mr. Eubank mentioned that he is pleased that there are applicants for the position, as it comes with, at times, great criticism.

The Board interviewed Mr. Corpuz at this meeting.

XIII. Executive Session

(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

Not Needed

XIV. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting was adjourned at 9:40 p.m. **APPROVED Johnson / Rascon 4/0**