

CAPE FLATTERY SCHOOL DISTRICT # 401
REGULAR SCHOOL BOARD MEETING
MINUTES

August 27, 2008

Clallam Bay School- Home Ec.

6:30 PM

I. Call to Order / Pledge of Allegiance

The Meeting was called to order at 6:30 p.m. by Chairperson Dudley Eubank.

II. Roll Call of Members:

| | |
|---------------------|---------|
| Mr. Dudley Eubank | Present |
| Mr. Greg Colfax | Present |
| Ms. Shirley Johnson | Excused |
| Ms. Tracey Rascon | Present |

III. Introduction of Visitors and Public Questions and Comments

A Community Member had heard there was going to be petitions- out for deconsolidation- she wanted to know what the status of those petitions. The Board mentioned that they are not aware of any petitions.

Questions came up regarding the status of the Gym. Mr. Eubank mentioned that Bids are scheduled to be opened on September 12th. There will be a Special Board Meeting to award the bid.

The Board answered questions about the beginning and completion dates as well as details to the actual project.

Mr. Eubank- mentioned that the Gym must be substantially finished on January 9th the date of the first home basketball game. He also mentioned that the contractors pay a penalty for not completing the projects by the contracted deadline.

The community also asked about the concession stand at Neah Bay and - why it was started so late. The completion date on that project is scheduled for September 12th. The Board understands that the shell of the building will be complete.

A community member asked the Board if they had considered the impact on the Volleyball team in regards to the revenues they won't be able to generate due to loss of home games. He mentioned that all of the sports teams are in a bind due to the decline in enrollment.

Mrs. Ritter mentioned that negotiations are in progress- to use a neighboring Gym for home games. Nothing has been finalized as of yet. Mrs. Ritter mentioned that the site has a plan in place for the home football games.

Discussions followed regarding the timelines and the impacts of proceeding with or delaying the project.

Clarification was sought on what the community wants regarding the project timeline- and it was clearly indicated that the community wants the project to be started and completed as soon as possible.

Mr. Eubank explained the process- the Board has to accept the bids and award. The contractor helps sets the timeline based on the Bid package. Once the Bids are awarded the project comes in- the project starts. The Board expressed concern over the inconvenience the construction will cause – for all involved, but the project has to get done.

Mr. Colfax- mentioned that there are not that many contractors out there, so the district has to work carefully with the contractors. He is reluctant to change any of the dates – due to the fact that contractors are bidding on the project with prices now.

IV. Adopt Agenda **APPROVED Colfax / Rascon 3/0**

The agenda was adopted with the following changes: Under Personnel- Please add for consideration for employment Lacie Brunk- Certificated Substitute for the District.

V. Consent Agenda **APPROVED Colfax / Rascon 3/0**

A) Minutes from July 23, 2008- Regular School Board Meeting

B) Payroll and Employee Benefits – \$487,259.14

C) General Fund Accounts – \$66,109.52

D) ASB Fund Accounts-

E) Transportation Fund Accounts-

F) Capital Projects Accounts – \$ 44,767.34

G) VEBA III- Annual Resolution # 09-02 **APPROVED Rascon / Colfax 3/0**

H) Approval of Superintendent or Designee to Apply for Grants

VI. School Program Presentations

A) Family Access Presentation

A brief demonstration of Family Access was presented. Family Access is a web based program that allows parents to see data that is in the school district student information system. Parents will be able to see student demographic information, test scores, food service balances, and missing assignments for their students. Parents will be receiving a user guide and usernames and passwords via mail in the very near future.

VII. Professional Discussions

Mrs. Ritter- distributed, in the Board Packet, an article on Student Representation on the Board of Directors. The Board would like to have an on going discussion about having a student representative on the Board of Directors. Mr. Eubank feels having student input into programs and school business is important. Ms. Rascon thinks it would be helpful to have as well.

Mr. Colfax- brought up for discussion the drug and alcohol problems within the communities and wanted to know what the school's plans are for handling the drug problems. Dr. Renker – mentioned that a great need exists to have a certificated Drug and Alcohol interventionist on staff. There is money available for hiring a person- but the problem is finding someone who is willing or available to come out to remote areas. She reports that the school is working with the Makah Tribe to deal with this growing issue. Mrs. Murner reports that at the elementary level – the DARE program is used to help kids stay off of drugs. Mrs. Rieger mentioned the training that staff have been invited to sponsored by ESD.

A community member mentioned that there might be the possibility of working with the Prison and the Drug and Alcohol Counselor that works there part time. Mrs. Ritter will contact the Superintendent at the prison to discuss the possibility of working something out.

VIII. Old Business

None

IX. Action Items

A) Appointment to Office for Director District III- Oath of Office

The Board appreciates that more than one person applied for the position. The Board is excited that there are people willing and interested in participating and taking an active role in the education of the children. The Board Members had great things to say about both candidates and shared the reason for their selection during the public vote.

Mrs. Rascon- vote for Mr. Smith

Mr. Colfax- vote for Mr. Smith

Mr. Eubank- vote for Mr. Smith

The Board answered questions about the Director District boundaries. Mr. Colfax explained the lengthy process that the Board went through after the 2000 Census. Every 10 years after the Census takes place and the Board is required to redefine the Director District boundaries based on population. The Community expressed concerns over the way the map is drawn- and the fact that only one representative is from Clallam Bay / Sekiu.

Mr. Corpuz had some very supportive words in regards the selection of Mr. Smith and feels he will do a great job on the Board.

A community member- expressed concern about the support of the New Board member for Clallam Bay. She mentioned the on-going rumors about the closure of Clallam Bay School and feels that a public statement from the Board would be greatly appreciated and would help lay to rest the rumors.

Mrs. Rascon wanted it noted in the minutes that the Board is not having discussions about closing a school.

Board Member Colfax mentioned his desire to visit the ESD and speak to those involved with the budget process to get clarity regarding the Federal Impact Funds and the tax dollars. He wants the Superintendent to focus on educating students. A request was made that Mr. Colfax also look at the bond funds when he visits the ESD.

Mrs. Ritter presented the Oath of Office to Gordon Smith. Mr. Smith took Oath of Office for Director District # 3.

Board took break at 7:55 p.m. and returned at 8:00 p.m.

X. New Business

Mrs. Rascon- asked about construction project timelines. She requested a timeline on all construction projects that are already awarded: i.e. the Bus Barn, Concession Stand and Gym at Neah Bay along with Clallam Bay Gym. Mrs. Ritter will request a timeline list from Mr. Laes.

XI. Personnel Considerations

APPROVED Rascon / Colfax 4/0

A) RESIGNATIONS / LEAVE OF ABSENCE-

1)

B) NEW PERSONNEL FOR CONSIDERATION

- | | | |
|----------------------|------|---|
| 1) Cathy Jewett | CB | LAP Para-Educator (5 hours) 1 year only |
| 2) Nancy Dauth | CB | LAP Para-Educator (4 hours) 1 year only |
| 3) Adriene Bowe chop | NB | Assistant Volleyball |
| 4) Lacie Brunk | DIST | Certificated Substitute |

XII. Administrators / Board /

Mrs. Ritter- distributed a letter from the IPP Committee. The letter formalizes the budget requests. Mrs. Ritter also shared a proposed Budget Development Calendar. She would like to begin development of the 2009-2010 Budget early this year. She would like input from both ends of the District on the Budget. She mentioned that the district is facing some tough times in future years and wants everyone in the community to understand the issues.

She also distributed a budget packet that should assist the Board in understanding the expenditures by building. The handouts included the grant summaries and the specifics of each one. Expenditures by building for the 2007-2008 and the *projected* 2008-2009 expenditures were included in the budget handouts as well. Mrs. Ritter answered questions from the Board and community regarding the budget process. The Administrators expressed appreciation for the budget handouts.

Mrs. Ritter-will do a formal report on the WASL presentation in September. Cape Flattery exceeded the state average in 8 areas on the WASL. Individual results arrived in District today and will go out to the sites in the next day or so.

Mrs. Ritter- distributed a calendar for use by the Board in setting up Work-study Sessions. The Board would like to hold the Work-study sessions at both ends of the district- alternating them the way the Board Meetings are held. The Board decided on the second Thursday of each month.

Mrs. Rieger- distributed a packet of information. Clallam Bay staff is recognized for their achievements in helping the graduating class be successful with achieving CAA . She also briefly discussed the WASL scores and the areas that need work. Clallam Bay did meet AYP in all three levels- elementary, middle and high school. Mrs. Rieger provided a summer maintenance and custodial projects list and reported on the projects that had been completed. Registration has gone well with several new students registering at Clallam Bay. She invited the Board to the Open House on September 16th. Student Handbooks were also distributed.

Dr. Renker- distributed her event calendar to the Board. Dr. Renker made the request to move graduation date up one week from June 13th to June 6th to allow for timely schedule of the final exams. Mr. Eubank asked why the request wasn't submitted at the time of Board presentation for adoption. APPROVED Rascon / Smith 4/0

Dr. Renker mentioned the WASL scores and that Neah Bay High School met AYP this year. The middle school level did not. So improvements have been made- and a plan is in place for meeting the needs at middle school math. Dr. Renker distributed a written plan to address the RTI needs of the students.

Mrs. Murner- distributed her student handbooks. She also shared the published writings of some of the elementary students. Copies of the planned activities, emergency drills and important information were also shared with the Board. Mrs. Murner mentioned the new mascot of Neah Bay Elementary- which is a Thunderbird. A local artist created a drawing of the mascot. The Thunderbird has the grade levels on the wings, a pencil in the beak, and a book in the claws. Mrs. Murner updated the Board on the maintenance projects. The middle school building has been cleaned, and the pillars painted. The cafeteria floor is about half way done- but will be completed by the opening of school.

Board- Mr. Colfax will hold off on his earlier suggestion, until he has had an opportunity to review the budget information presented. Mr. Eubank is excited about the upcoming year but mentioned that that it will be a very trying year. The budget is the tightest ever. There are some major issues in the budget that have to be resolved and everyone is going to have to work together. Mrs. Rascon mentioned that the budget crisis did not happen overnight, it has been mentioned for several years. A community member asked if the District and Board were taking the steps to address the budget issues.

Mr. Eubank mentioned that 83% of the budget is tied up in personnel. New Board member Smith – mentioned that programs will have to be looked at and prioritized He mentioned that he is willing to learn and listen to others or hear better ideas on how to do things.

XIII. Executive Session

None

XIV. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The Meeting was adjourned at 9: 20 p.m. APPROVED Rascon/ Smith 4/0