

CAPE FLATTERY SCHOOL DISTRICT # 401
REGULAR SCHOOL BOARD MEETING
MINUTES

April 22, 2009

Clallam Bay School- Home Ec.

6:30 PM

I-728 HEARING at 6:00 p.m – See Hearing Minutes

I. Call to Order / Pledge of Allegiance

The meeting was called to order at 6: 18 p.m., by Chairperson, Dudley Eubank.

II. Roll Call of Members:

Mr. Dudley Eubank	Present
Mr. Greg Colfax	Present
Ms. Shirley Johnson	Excused
Ms. Tracey Rascon	Present

III. Introduction of Visitors and Public Questions and Comments

VACANT Board Position # 3- Interviews - Postponed until Special Board Meeting

Oath of Office (if needed)- Postponed until Special Board Meeting (Applicant was away at training)

No questions or comments from visitors.

IV. Adopt Agenda **APPROVED Colfax / Rascon 3/0**

The Agenda was adopted with the following changes: Please postpone the interviews for Director District #3- the applicant is away at training. Please add the Joint Co-op Agreement with KCDA under the consent agenda. Also, please add Wendy Erickson, District Classified Substitute and Rhonda Wilson, NB Bilingual Para ed for personnel consideration.

V. Consent Agenda **APPROVED Rascon / Colfax 3/0**

A) Minutes from March 25, 2009- Regular School Board Meeting

B) Payroll and Employee Benefits – \$461,083.99

C) General Fund Accounts – \$ 113,210.64

D) ASB Fund Accounts- \$ 8,419.93

E) Transportation Fund Accounts-

F) Capital Projects Accounts – \$ 131,633.68

G) Neah Bay’s Associated Student Body’s By-laws

H) Joint Co-Op for KCDA **Approved Colfax / Rascon 3/0**

VI. School Program Presentations

CB-Knowledge Bowl Presentation

Mrs. Evelyn Wonderly, the coach of the Clallam Bay Knowledge Bowl team, introduced members of the team to the Board. She shared some background information on the teams and the competitions in which they participated in over the last couple of months. The teams also had three 8th graders participating as team members, which speaks to the future of the team. There were two teams that qualified for State competition. The team took 5th place at the State competition. She presented certificates to the students on the state team. The Board congratulated the team members on their successful trip to State competition.

CB- Honor Society Presentation

Mrs. Lori McCoy, Honor Society advisor, introduced the members of the Honor Society. The Honor Society was first introduced at Clallam Bay in 1967. Some of the student’s family members were also Honor Society Members. Mrs. McCoy shared pictures of the Honor Society through the years. She reports that there is a process in order to be inducted into the Honor society. The students must

meet the following requirements: they must have a 3.4 GPA, submit a letter of recommendation, submit an application, and the student must demonstrate leadership and character. The students must also spend time in the community (20 hours of community service (15 hrs must be in the community and 5 hrs must be spent in the school). Mrs. McCoy mentioned some of the fund raisers the students have participated in. This group of students has decided to put 25% of their profits back into the school. So this year, the students will be donating \$300 to help buy a piece of playground equipment. The Honor Society students have also participated in the beach clean up event that just took place and have adopted 2 miles of HWY 112 outside of Clallam Bay for clean up as well. The Board congratulated the students for their high achievements and demonstration of leadership.

VII. Professional Discussions

The Board took a field trip to see the renovated Gym. They left at 6:35 and returned at 6:55 p.m. Mr. Eubank shared an invitation to training for Board Members on the Open Public Meeting Act. The survey asks for input into when and where the training would be best held. The training would be held on a Saturday from 10:00 until noon. Possible dates would be May 9, June 6, or July 18 and the location would be in Port Townsend. Mrs. Rascon would like to attend one of the dates.

Mr. Colfax expressed his anxiousness in waiting to hear what the State's budget will look like and how it will impact the district's budget. Mrs. Rascon asked how the budget was coming. Mrs. Ritter reports that work has begun on preliminary salary costs, but much is pending on the state's budget. She did report that the district has received a lot of feedback from the budget suggestion forms and many of them have some great cost saving suggestions. Mr. Colfax talked about fund raisers put on by the PTAs throughout the state.

VIII. Old Business

A) Communications- Early Childhood Program at Neah Bay

Mrs. Ritter shared the letter that she sent to the Makah Tribal Council at the Board's request. Mrs. Ritter and Mrs. Murner will meet with the Tribal Council in the future and Mrs. Murner will share the kindergartner readiness report with them. Mr. Colfax voiced his appreciation for the Tribal Council Members that have been attending the school board meetings recently.

B) Communications- Letter to Museum Re: Movement of Artifacts

The Director of the Museum was mailed the letter about the movement of artifacts from the school to a more controlled environment that will protect the artifacts. The letter stressed the importance of preserving the integrity of the artifacts.

Mr. Colfax asked about the status of the Native American history curriculum. Mrs. Ritter talked about the Sovereign Nations curriculum which is in the pilot stages. At this point, Neah Bay is the pilot site. Instructors will be allowed to make "live" correction to the curriculum. At the end of the year the curriculum will be finalized and adopted. Once adopted, the curriculum will be taught in schools throughout the State. Being a pilot school, Neah Bay was able to get additional pilot materials. Mrs. Ritter is impressed in how the state is approaching the development of the curriculum. Teachers and experts are allowed to make changes electronically to the curriculum. This is a unique way to develop curriculum – since it saves travel and time and still allows for direct input from the experts. The suggested changes come from many different arenas.

IX. Action Items

A) Resolution #09-07 - Transfer of funds to Capital Projects Account-

APPROVED Colfax / Rascon 3/0

Mrs. Ritter mentioned the need for the transfer. It was discussed in detail at the last work-study session. Mrs. Ritter has contacted the Tribal Operations office and has put the Neah Bay Concession stand on the list for water and sewer hook-up. It will be a month or so before the ground is dry enough to complete the hook-ups but the concession stand is on the list. The Board asked about the

cost to complete the concession stand at Neah Bay and the Clallam Bay gym. Mrs. Ritter explained that right now there is a small amount in Capital Projects and there are vendors that need to be paid. Once all of the state match money is received, Mrs. Ritter will update the board on the Capital Project Budget.

Mrs. Rascon will second the motion, but wants it noted on the record that she is not satisfied with the communication on the Capital Projects budget from the start until now.

B) I- 728 Plans for 2009-2010 School Year- APPROVED Rascon / Colfax 3/0

The Board approved the plans- knowing that the plans will be modified based on the State's Budget once approved. All of the schools want to use the I-728 money, if distributed, for staffing in intervention support programs and for DLC programs.

C) 2009-2010 School Calendar APPROVED Rascon / Colfax 3/0

The calendar is a district calendar- the same at both ends. Mr. Eubank commended the administrators and the staff for their input into the calendar. Mrs. Ritter mentioned that everyone was very helpful in working cooperatively to come up with one district calendar. She explained how the mid-winter break will work. If the basketball teams go to state the district will use them as a mid-winter break. If they do not go to state, the school can use the days for snow make-up days, or if no make-up days are needed and the teams do not go to state the time will be used for District Directed In-service days. Mrs. Ritter would recommend the adoption of the presented calendar with the removal of one early release day (December 2). The change is due to the preceding week's events. Mrs. Rascon asked if the calendar had been approved by both ends of the district? Yes, the calendar has had input from both ends of the district.

X. New Business

A) BP 1235 Student Representative- 1st reading
Tabled until next Board Meeting

XI. Personnel Considerations

A) RESIGNATIONS / LEAVE OF ABSENCE- **APPROVED Colfax / Rascon 3/0**

1) Karl Engel NB Resignation

B) NEW PERSONNEL FOR CONSIDERATION **APPROVED Rascon / Colfax 3/0**

- 1) George Eastman DIST Certificated Substitute
- 2) Jason Williams DIST Certificated Substitute
- 3) Ava Arsaga DIST Certificated Substitute
- 4) Wendy Erickson DIST Classified Substitute
- 5) Rhonda Wilson NB Bilingual Para-Ed

Mrs. Ritter shared the recent certificated substitute orientation that was held. It helps the subs know the expectations and helps them become familiar with the rules. She reports that the subs are highly qualified.

XII. Administrators / Board /

Mrs. Ritter- both kitchens were inspected from the Department of Health. She reports that both kitchens passed with flying colors. She wants to express her appreciation for the hard work of the kitchen staff in their efforts to prepare healthy meals for the students. Mrs. Ritter also shared the results of the Special Education audit that took place today. The District had no exceptions in that audit. She wants to express appreciation to the special education staff for their hard work. Mrs. Ritter also informed the Board that this is the year to buy a bus. Mr. Cain is in the process of working on the bids and in the process of getting information. This bus will be stationed at Neah Bay. Mrs. Ritter answered questions from the Board on the transportation fund. She shared how

important it is to stay on the state schedule for purchasing the bus. She also mentioned the Federal Stimulus money (\$89,737) for construction that the district has received. It came through an Impact Aid formula grant. It can only be spent on school construction at Neah Bay. There are two pieces to the stimulus grants. This grant is a formula grant through Federal Impact, the other is a discretionary grant- which means the district has to apply for it. The highest priority is the roof at the high school in Neah Bay. Mr. Cain is working on seeking input into the types of roofing materials that will work best. The stimulus money has to be used this summer and the money has additional stipulations put on it. For example, all materials used on the project must be made in America. Districts across the state will need to due a Budget Extension. The money has come in, but the District can not spend it until there is capacity to do so. The extension will be presented at the Special Board Meeting in May.

Mrs. Ritter reported on the Superintendent Advisory Panel with the Clallam County Economic Development Council. She mentioned that surrounding school districts will have layoffs in both certificated and classified staff. Mrs. Ritter distributed expenditure reports by building.

She attended the IPP committee last week. Other parent meetings will take place for Title VII, Title I. The IPP committee is willing to assist in bringing parents in to help with parent involvement. Mr. Colfax asked if the funds would be affected if the schools are successful academically. Mrs. Ritter mentioned that some of the funding probably would be negatively affected with the success of the schools. She also distributed a letter that was received from the IPP committee yesterday. She has not had the opportunity to respond to the requests yet. She will check into the possibility of running reports from the past years.

May 18th Special Board Meeting. (Budget Extension , Student Representative on the Board and Interview for Director District #3 will be the agenda items) the meeting will be at the District Office.

Mrs. Rieger shared highlights from the months of March and April. April 30th there will be a presentation called Street Smart. Three Washington State Patrol officers will make the presentation. It helps students understand the importance of making wise decisions when it comes to drinking and driving. The students get the opportunity to get involved. The point of the presentation is to help the students realize the impacts unsafe choices have on all of those involved. The presentation will take place at Neah Bay in the morning then at Clallam Bay in the afternoon. The Clallam Bay / Sekiu Lions Club offered to purchase the sand for the Long –Jump that was designed and built as a senior project by a student last year. As a thank you gesture, seven of the track team members, assisted with the beach clean-up that was sponsored by the Clallam Bay / Sekiu Lion’s Club. She shared various other highlights that took place over the last couple of months.

Mrs. Ritter shared further information on the General Fund Balance and the transfer.

XIII. Executive Session

(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

The Board broke for executive session at 8:28 p.m. to discuss a personnel issue. They returned at 8:55 p.m. and adjourned.

XIV. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting was adjourned at 8:55 p.m. **APPROVED Colfax / Rascon 3/0**