

CAPE FLATTERY SCHOOL DISTRICT # 401
SPECIAL SCHOOL BOARD MEETING
MINUTES

May 18, 2009
District Office
6:30 PM

I. Call to Order / Pledge of Allegiance

The meeting was called to order at 6:30 p.m. by Chairperson Dudley Eubank.

II. Roll Call of Members:

Mr. Dudley Eubank	Present
Mr. Greg Colfax	Present
Ms. Shirley Johnson	Present
Ms. Tracey Rascon	Present

III. Introduction of Visitors and Public Questions and Comments

None

IV. Adopt Agenda **APPROVED Colfax/ Johnson 4/0**

The agenda was adopted with the following changes. After Executive Session the Board might take action on Superintendent's contract. The agenda was adopted with amendments.

V. Old Business

A) Vacant Board Position # 3- Interviews

The Board held public interviews for the vacant Board Position – Director District #3. After the interview, the Board unanimously approved the appointment of John Stubbs to the vacant board position. The motion was made by Ms. Johnson- it was seconded by Mr. Colfax and approved 4/0.

Approved Johnson/ Colfax 4/0

B) Oath of Office for Position # 3

Oath of Office was issued and taken by John Stubbs for Director District # 3

The Board briefly shared some helpful hints on how the district operates. Mr. Colfax explained how executive session works and how important it is for Board Members to have confidentiality. Mr. Eubank explained about the need to read and research and become knowledgeable about the procedures within the district.

C) BP 1235 Student Representative- 1st reading

The Board discussed the policy. Mr. Eubank asked about the possibility of getting it set up – so that by September student elections could be held. The Board discussed the selection process and the possibility of having alternates. Superintendent Ritter mentioned the various ways of going about selecting a student representative. The role would be a leadership role, requiring students to be responsible. The Board discussed the possibility of issuing course credit for participation. ASB by-laws might need to be amended to allow for elected officers from the ASB to hold the position. Mrs. Rascon and Mr. Eubank both agree that the student representative should be elected by their peers. Ms. Johnson suggested clarifying the policy to better explain that there will be one representative from each school. She also suggested that it clarify how the communication between the student population and others will come about. The Board will work on the procedures, but would like to have the student selected in September and the student's first board meeting to be in October. The suggested changes to the policy will be included for Board Review at next week's regular board meeting.

VI. Action Items

A) Budget Extensions (Hearing and Resolution)

Interim Superintendent Kandy Ritter explained the reasons for the budget extensions. The budget this year was extremely tight. The district can only spend the amount approved by the board- even if additional funds are received. Recently the district has received extra stimulus funds from the federal government. In the Capital Projects account, the district has received \$94,000 Federal Impact construction funds to be used at Neah Bay (money is slated for use on the roof at the high school). The district applied for and received \$100,000 for construction projects throughout the district (roof at Clallam Bay and Neah Bay). The district also received \$125,000 in stimulus funds for use in other areas, one of which includes some money for upgrades in the kitchens at both end of the district. In the General Fund- the district has received approximately \$200,000 of stimulus funds. The district has received \$99,510 for district use in special education and \$82,544 in Title I for use at Neah Bay only. These funds are coming from the federal government and are to be used right away- throughout the summer. The district is also considering summer school, textbook adoptions, and technology upgrades for some of the money. The Board discussed the need for input from staff, including maintenance and custodian staff. Mrs. Ritter mentioned that Mrs. Murner and Mrs. Rieger are holding weekly meetings with maintenance and custodial staff to identify projects that need completing. Discussion took place regarding the water in the elementary at Neah Bay. Mr. Colfax got clarification on the transfer that took place last month. Mrs. Ritter also mentioned the ASB extension. The ASB has generated more revenue this year and the students would like to have the capacity to spend it. The ASB budget extension would be for \$20,000. ESD projects the ending fund balance for 2008-09 is approximately \$821,473. The Board of Directors like to keep a 10% fund balance in order to ensure enough cash flow for payroll for a couple of months. Mrs. Ritter answered questions from the Board. Mr. Eubank read Resolution #09-08. **Approved Rascon/ Johnson 5/0**

VII. Executive Session

(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

Went in to executive session at 8:10 p.m. to discuss superintendent's contract.

The Board reconvened at 8:25 p.m. The Board would like to have copies of the contract for each Board Member to review before taking action. The Board would like to offer Mrs. Ritter a one year contract at this time. The Board discussed the details of the contract and would like Mrs. Ritter placed on the Regular School Board Agenda next week. The Board mentioned that they would like to have a report every couple of months on some aspect of the curriculum.

VIII. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The Board Meeting adjourned at 8:35 p.m. **APPROVED Johnson / Rascon 5/0**