

CAPE FLATTERY SCHOOL DISTRICT # 401
REGULAR SCHOOL BOARD MEETING
MINUTES

August 26, 2009

Clallam Bay School- Home Ec.

6:30 PM

I. Call to Order / Pledge of Allegiance

The Meeting was called to order at 6:30 p.m. by Chairperson, Greg Colfax.

II. Roll Call of Members:

Mr. Greg Colfax	Present
Ms. Shirley Johnson	Present
Mr. John Stubbs	Present
Mr. Dudley Eubank	Present
Ms. Tracey Rascon	Present

III. Introduction of Visitors and Public Questions and Comments

None

IV. Adopt Agenda **APPROVED Eubank / Stubbs 4/0**

The agenda was adopted with the following changes: Under Personnel- Please add the resignation of Reed Keeler and add the recommendation for hire of Melanie Herndon as a District Classified Sub.

V. Consent Agenda **APPROVED Stubbs / Rascon 4/0**

- A) Minutes from July 22, 2009- Regular School Board Meeting
- B) Payroll and Employee Benefits – \$ 483,791.69
- C) General Fund Accounts – \$76,013.79
- D) ASB Fund Accounts-
- E) Transportation Fund Accounts-
- F) Capital Projects Accounts – \$ 145,850.76
- G) Acceptance of Milk Bid- Dairy Fresh Farms
- H) VEBA III (Sick Leave Conversion Medical Reimbursement Plan)
Annual Resolution # 10-02

VI. School Program Presentations

None

VII. Professional Discussions - Ms. Johnson arrived.

Mr. Eubank asked about the Sekiu Community Center. Mrs. Ritter reports that the interested party has received a copy of the proposed lease agreement as well as the expenses for running the building. Discussions followed about the building, liability, board policy and leasing options. Mrs. Ritter plans on meeting with the group at their next regular meeting in September. Mrs. Ritter will do further research on the legalities surrounding the building.

Ms. Johnson- asked about replacing the sod on the football field where the sewer and waterline was put in at Neah Bay. Mrs. Ritter mentioned that the sewer and water lines are hooked up to the concession stand. The plan is to replace the sod once all of the work is completed and the ditch is covered up.

VIII. Old Business

Mrs. Ritter updated the Board on the status of the punch list for the Clallam Bay Gym. About seventy percent of the punch list is complete. Once the punch list is done and the final inspection completed – then Mrs. Ritter will bring the acceptance of the project resolution to the Board for approval.

IX. Action Items APPROVED Eubank / Rascon 5/0

A) Acceptance of the Neah Bay Roof Project

Mrs. Ritter reports that the reproofing project at Neah Bay is complete. Formal action is required to accept the project as complete. The project was completed using the AARA Federal funds. The Board discussed the roofing materials and the warranties. The project was accepted, by the Board, as complete- **APPROVED Eubank / Rascon 5/0**

X. New Business

None

XI. Personnel Considerations APPROVED Rascon / Stubbs 4/0 (With Johnson Abstaining)

A) RESIGNATIONS / LEAVE OF ABSENCE-

- | | | |
|----------------|----|-------------|
| 1) Trudy Ward | NB | Resignation |
| 2) Reed Keeler | CB | Resignation |

B) NEW PERSONNEL FOR CONSIDERATION **APPROVED Johnson / Rascon 5/0**

- | | | |
|----------------------|------|---|
| 1) Heather Schuiling | NB | Provisional Teacher (Ele. Specialist) |
| 2) Seth Vanzant | NB | Provisional Teacher (5 th Grade) |
| 3) Mary Scott | NB | Provisional Teacher (Alternative) |
| 4) Andrew Ritter | CB | .53 FTE English/ PE Teacher Retire /Rehire |
| 5) Melanie Herndon | DIST | Classified Sub |

Mrs. Ritter answered questions about Re-tire and Re-hire positions and provisional status.

XII. Administrators / Board /

Clallam Bay Report- Mrs. Rieger shared information, with the Board, about school readiness for the new school year. She mentioned that the preliminary enrollment figures are coming in at 135 students with potential of 137. Mrs. Rieger distributed calendars and elementary handbooks for the Board. Mrs. Rieger shared how excited the school and community is about having an elementary counselor one day a week. A school psychologist will be contracted with for completion of re-evaluations in the special education department. Ms. Hair will be transferring from Neah Bay to Clallam Bay- she will be teaching middle school. Mrs. Rieger mentioned that several of the staff have been in and out of the classrooms busily putting together their rooms. She also reported that the bus runs will remain the same as last year.

Mrs. Ritter asked the Board Members for input into what types of student presentations they would like to see for the Board Meetings. Ms. Johnson mentioned that she would like to hear from the Librarian this year. Mr. Eubank would like to see a variety of student presentation from all grade levels as well as a joint Clallam Bay and Neah Bay student presentation. Ms. Johnson would like the Board's Strategic Plan shared with the student groups. The Principal at Clallam Bay asked that the students be able to actively participate in the development of the Strategic Plan.

Mr. Colfax asked about the availability of the new state Native American curriculum. The District does have the State's Native American curriculum and will be teaching it. Neah Bay successfully piloted the curriculum last year.

District Report- Mrs. Ritter reports that the concession stand in Neah Bay is almost complete. The inside work lacks only finishing touches and the sewer and water lines have been installed. At Neah Bay Elementary- the spiral staircase that was in the school has been removed and regular stairs have been put in for safety reasons. Storm damage to the cafeteria and middle school roofs were fixed when the roofing project at the high school was being completed. Mrs. Ritter also is excited to report that the Neah Bay Campus now has an intercom system. The intercom system goes through the phone lines and allows “all access” – in case of emergency. Mrs. Ritter has included the agendas of several meetings held over the last month. The Athletic Directors and Coaches attended a new training that included information on the new concussion policy. Clallam Bay Clinic Practitioner, Tom Hughes, PAC- MPAS came to the training and shared information on concussions. The Board recommended that the information on the concussion policy be put on the Makah Portal and distributed to parents. Mrs. Ritter updated the Board on the H1N1 flu virus information for schools. District representatives attended a county presentation by Dr. Locke. He emphasized prevention. The District is preparing for the flu season. There will be a letter going home to parents discussing flu symptoms, hand sanitizers will be in the classrooms, and desks and doorknobs will be sanitized on a regular basis. The Board would like to be kept informed about the amount of absences related to the H1N1 flu virus. Anyone having symptoms should stay home.

Mr. Colfax wants to express appreciation to all of the administrators and wishes them a successful school year.

XIII. Executive Session

(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

NONE needed

XIV. Adjournment

The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting was adjourned at 7:50 p.m. **APPROVED Johnson / Eubank 5/0**