

Introduction of Visitors and Public

Questions and Comments- this is your time. The Cape Flattery School Board encourages participation at public school board meetings. Under normal circumstances it is designed to allow everyone to address the Board.

Appearances before the Board

The following rules shall apply to protect the public's right to be heard when there are many persons who wish to address the Cape Flattery School Board:

- a.) Each speaker shall be allowed a presentation time of not to exceed five minutes.
- b.) There will be a limit of one presentation per person.
- c.) Organizations or groups shall be represented by one spokesperson.

The Board may table a discussion item at any time. The Board also reserves the right to adjust the length of time intended for community participation.

In order to protect the integrity of the educational program, complaints against individual employees, instructors or staff should first be addressed to the immediate supervisor of the person; or after following the chain of command, the superintendent. The superintendent will provide the board of directors with all necessary background information. The Board may accept written complaints but consideration of employee discipline or performance *will not* take place in an open public meeting.

Members of the Cape Flattery School
District # 401

Director District # 1

Shirley Johnson

Term Expires 11/2009

Director District # 2

Greg Colfax

Term Expires 11/2011

Director District # 3

Gordon Smith

Term Expires 11/2009

Director District # 4

Dudley Eubank

Term Expires 11/2011

Director District # 5

Tracey Rascon

Term Expires 11/2011

District Webpage:

www.capeflattery.wednet.edu

District Superintendent

Kandy Ritter

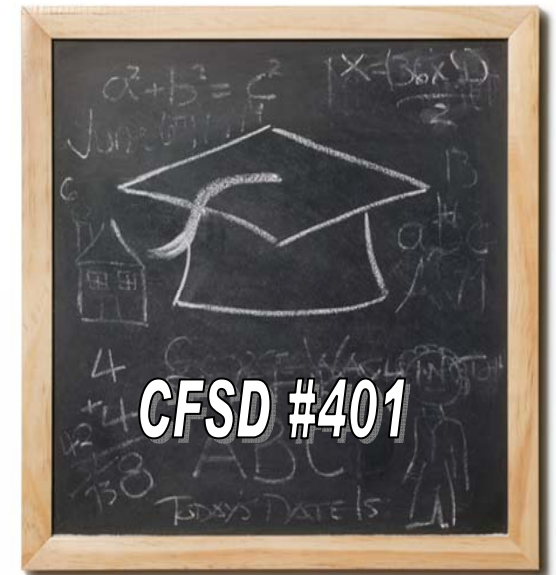
Cape Flattery School District

Box 109

Sekiu, WA 98381

(360) 963-2056

Welcome to a meeting of



Your School Board

Welcome....

We're glad you took the time to attend a school board meeting! As elected school board members, we are interested in your input, ideas and concerns.

Our hope is that this meeting will give you a better understanding on how the school district operates and the tough issues facing schools today. We encourage public participation at our meetings, but we do ask that you review the procedures for public comment at the end of this brochure. If you are attending just to listen and learn that is wonderful too.

The Distinct Roles of the School Board and the Superintendent

The Board of Directors consists of five elected members. Each serves for four years. Any resident may run for election to the board providing that the candidate meets certain legal qualifications outlined by law and board policy. Board members serve without pay and represent both ends of the district.

The board provides direction for the district by approving policies, assisting in making financial decisions, developing a strategic plan, approving long-range goals, and adopting the budget. The board relies on the superintendent for the day to day oversight and operation of the district. The superintendent works to secure and maintain funds, facilities, curriculum, and the most competent staff to secure the best educational opportunities for the students.

School Board Meetings

Regular School Board meetings are held on the 4th Wednesday of each month. The location of these meetings alternates between the Clallam Bay and Neah Bay campuses. The meetings begin at 6:30 p.m.

From time to time the Board may have to hold a **Special Board Meeting**. These meetings are also open to the public and advertised in the same manner as the Regular Board Meeting.

The Board also holds **Work- Study Sessions** as needed. These sessions allow the Board to discuss important matters in detail and research items more thoroughly. No action is taken at these sessions and only items on the agenda can be discussed. Work- study sessions are open to the public.

Executive Sessions are sometimes held, when on the agenda of a regular board meeting, special board meeting or as needed at any other meetings. Executive Sessions are not open to the public, but discussion items are limited by law and no action can be taken in executive session. The Board Chairperson is responsible for indicating what item will be discussed and for how long. The Board appreciates your time, and works hard to limit the time spent in executive session.



What's on the Agenda?

The board agenda is available before each board meeting and can be obtained at the schools, the District Office and the District webpage. The agenda is also faxed out to various public locations throughout the communities.

The agenda has several items- here are a few.

Consent Agenda- this is the portion of the agenda that consists of routine items such as approval of previous board minutes, approval of financial transactions and payroll expenses for the month. Normally, there is little or no discussion on items listed on the consent agenda.

Action Items- include resolutions, state reports, personnel recommendations and other items that require Board approval.

Reports are presented for the Board's information and require no formal action.

School Presentations- allow for various student presentations. Students participate by making a report to the board which allows them to demonstrate public speaking skills. Teachers and advisors also assist in student and school presentations.

Professional Discussions- give the members of the school board an opportunity to have a more in-depth discussion about an important issue facing the schools within the district. The item for discussion is usually posted on the agenda.