



Neah Bay K-5 School Improvement Plan

Cape Flattery School District

**Three Year Plan
2007-2010**

Compiled by Neah Bay Elementary School Staff
Initial September 2007
Revised August 2008
Revised August 2009



Cape Flattery School District... Neah Bay K-5 School Improvement Plan
September 2007
Action Plan Outline

Goals and Activities

<u>Goal</u>	<u>Page</u>
#1 Improvement in Reading Achievement	3
#2 Improvement in Mathematics Achievement	19
#3 Establishing High Standards and Expectations & Create and Maintain a Supportive Learning Environment	33
#4 Improvement of Parent and Community Involvement	61
#5 Improvement in Writing Achievement	81

*Note: *Red Indicates little to no progress in this area, Blue Indicates significant progress with more work needed, Green, Indicates complete for that school year.*



Cape Flattery School District... Neah Bay K-5 School Improvement Plan
September 2007
Action Plan Outline

School Improvement Goal: To improve student performance in *reading* as measured by the WASL at level 4, by the Spring of 2008 at least 75% of the students at the 4th grade level meet the standard; by the Spring of 2009 at least 80% of the students at the 4th grade level meet the standard; and by the Spring of 2010 at least 90% of the students at the 4th grade level meet the standard.

Activities: Steps to be taken What will occur?	Who is Responsible? Who is involved? Who will provide leadership? Who will provide work?	Timeline: When will this strategy or action begin and end?	Resources Needed What existing and new resources will be used to accomplish the strategy?	Expected Impact What measurable change will be seen?	Monitoring Effectiveness For each activity, what formative evidence will be gathered to demonstrate progress?
1. Each teacher for levels K-5 will continue to follow the design of the research based reading program	Principal and teachers to implement.	2007-2010	Title 1, Title VII and District.	Student achievement for reading will improve by 5, 10, and 10 percentile points each school year.	Summative Assessments for K - 2 WASL for grades 3, 4, and 5
2. Teachers at grade K-1 will use the Readwell series, grades 2-5 will use the Harcourt series	Principal and all staff.	2007-2010	Read Well & Harcourt reading series	New teachers will be trained, will implement the program.	Students use new materials in designated 90 minute reading block and monitored by principal.



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Each teacher for levels K-5 will continue to follow the design of the research based reading program	07-08	Complete	Lesson plans, ITBS, and WASL success. ITBS Results WASL Results K 1.0 GE 3 rd Gr. 62-1% 1 st 2.1 GE 4 th Gr. 75% 2 nd 2.8 GE 5 th Gr. 79.2%
#2 Teachers at grade K-1 will use the Read Well series, grades 2-5 will use the Harcourt series	07-08	Complete	No data, monitored by principal Lesson plans
#1 Each teacher for levels K-5 will continue to follow the design of the research based reading program	08-09	Complete	Lesson plans, ITBS, and WASL success. ITBS Results WASL Results K - 1.0 GE 3 rd -- 71% 1 st -1.8 GE 4 th -- 67% 2 nd - 2.7GE 5 th -- 84%
#2 Teachers at grade K-1 will use the Read Well series, grades 2-5 will use the Harcourt series	08-09	Complete	No data, monitored by principal Lesson plans
#1 Each teacher for levels K-5 will continue to follow the design of the research based reading program	09-10		
#2 Teachers at grade K-1 will use the Read Well series, grades 2-5 will use the Harcourt series	09-10		



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
3. New teachers will be trained in appropriate use of reading materials currently in use.	Principal to schedule Harcourt training	2007-2010	Materials, time, schedule, consultant (\$600) Observation in another school	Teachers use their training to appropriately introduce and present materials.	Teachers observed by principal in the appropriate use of the materials.
4. Teachers will receive training in Reading GLE's K-5.	Principal, teachers, ESD Reading Consultant.	2007-2010	Collaboration Time	Teachers understand and recognize that there are Grade Level Expectations that drive instruction.	Reference to GLEs statements noted in teacher lesson plans and are observed being taught by the principal.
5. Review and disaggregate DIBELS and WASL test data on student reading achievement and performance.	Principal, teachers, Curriculum Director	2007-2010	Time, schedule (\$1000)	Placement of students results from data driven decision-making through the analysis of such information.	Students will be placed more on functional performance levels rather than simply age level. Reduction of social promotions.
6. Provide training for staff responsible for implementing Read Naturally	Principal and para-professional.	2007-2010	Time, schedule	Trained staff will utilize and implement program strategies.	Student performance in reading demonstrates improvement and growth as indicated through assessment design of program.



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#3 New teachers will be trained in appropriate use of reading materials currently in use.	07-08	N/A	No new staff
#4 Teachers will receive training in Reading GLE's K-5.	07-08	Complete	Book study on Reading GLEs January to May 2008
#5 Review and disaggregate DIBELS and WASL test data on student reading achievement and performance.	07-08	Complete	Grade level and staff analysis; Kandy Ritter (CFSD) came and did a training on student data 1/7/08 Also, quarterly DIBELS and WASL data handed out in the fall.
6. Provide Training for staff responsible for implementing Read Naturally	07-08	N/A	No new staff
#3 New teachers will be trained in appropriate use of reading materials currently in use.	08-09	N/A	No new staff
#4 Teachers will receive training in Reading GLE's K-5.	08-09	Complete	No training needed this year.
#5 Review and disaggregate DIBELS and WASL test data on student reading achievement and performance.	08-09	Complete	DIBELS and WASL data handed out in the fall. 10-22-09 Staff met and looked over WASL & ITBS data
#6 Provide Training for staff responsible for implementing Reading Academy and Read Naturally	08-09	N/A	No new staff, did not use these programs this year



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#3 New teachers will be trained in appropriate use of reading materials currently in use.	09-10		
#4 Teachers will receive training in Reading GLE's K-5.	09-10		
#5 Review and disaggregate DIBELs and WASL test data on student reading achievement and performance.	09-10		
#6 Provide Training for staff responsible for implementing Read Naturally	09-10		



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
7. Investigate, arrange and schedule additional research based reading training for elementary student reading improvement.	Principal, staff, Curriculum Director	2007-2010	National Panel on Reading recommendations; research based models reviewed; time, schedules, consultant -Expanding the Reach grant materials	Teachers to become versed in and use research based effective reading strategies and techniques for elementary students.	Once trained, teachers will demonstrate applications of new insights into day to day lessons with students which will be monitored by the principal.
8. Conduct parent involvement sessions focused on supporting elementary student reading improvement.	Principal, staff, consultant, parents	2007-2010	Time, schedule, materials (\$650)	Parents participate in reading encouragement and help engage students in constructive reading tasks * Day or evening program	Track % parents attending the training
9. All students K-5 will be assessed with the DIBELS assessment Fall, Winter and Spring	Principal, trained staff members	2007-2010	Substitute teachers (\$850)	Students below grade level will be identified	Student identified below grade level on the DIBELS assessment will be progress monitored by teachers
10. All students below level in reading according to DIBELS assessment will receive 30 min. of reading intervention per day	Principal, Teachers and para-professionals	2007-2010	Time, materials, schedule (1 full time Para-educator to help implement interventions) -More intervention materials -More training on reading intervention teaching	Students below grade level in reading will improve reading skills	Student identified below grade on the DIBELS & star reading assessment will be progress monitored by teachers



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#7 Investigate, arrange and schedule additional research based reading training for elementary student reading improvement.	07-08	Complete	Book study <i>Comprehending Math</i> and the Washington State Reading GLEs OSPI Summer Institute
#8 Conduct parent involvement sessions focused on supporting elementary student reading improvement.	07-08	Complete	Kindergarten 12/7/07 and 4/23/08; 1 st Grade (53%) 2/21/08 2 nd Grade (68%) 12/13/08 4 th Grade (75%)10/10/07 5 th Grade no % 2/27/08
#9 All students K-5 will be assessed with the DIBELs assessment Fall, Winter and Spring	07-08	Complete	Staff discussed DIBELs testing all 4 quarters 10/07; 1/7/08; 1/11/08; 6/08
#10 All students below level in reading according to DIBELs assessment will receive 30 min. of reading intervention per day	07-08	Complete	3 rd Grade WASL scores are used to determine intervention needs (SLPs). Intervention data documentation
#7 Investigate, arrange and schedule additional research based reading training for elementary student reading improvement.	08-09	Complete	10-25-08Reginal LTRS training for Para-Eds On-Going standards based report card training



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#8 Conduct parent involvement sessions focused on supporting elementary student reading improvement.	08-09	Complete	Kinder (84%) 10-27-08 1 st Grade (73%) 10/15/08 2 nd Grade Weather cancellation 3 rd Grade (54%) 3-2-09 4 th Grade (93%)10/14/08 5 th Grade (80%) 10-21-08
#9 All students K-5 will be assessed with the DIBELS assessment Fall, Winter and Spring	08-09	Complete	DIBELS testing all 4 quarters 10/08; 11/7/09; 1/11/09; 6/09 Grade Level Intervention Team started
#10 All students below level in reading according to DIBELS assessment will receive 30 min. of reading intervention per day	08-09	Complete	Intervention data documentation SLP & Intervention Team members monitors progress
#7 Investigate, arrange and schedule additional research based reading training for elementary student reading improvement.	09-10		



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#8 Conduct parent involvement sessions focused on supporting elementary student reading improvement.	09-10		
#9 All students K-5 will be assessed with the DIBELS assessment Fall, Winter and Spring	09-10		
#10 All students below level in reading according to DIBELS assessment will receive 30 min. of reading intervention per day	09-10		



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
11. All students below level in DIBELs benchmark will be progress monitored by classroom teacher every 2 weeks.	Principal & Teachers	2007-2010	Para rotation to release teachers to complete progress monitoring	Students below grade level in reading will receive 30 minute interventions which will be adjusted according to progress monitoring results	DIBELs progress monitoring
12. Parent-teacher conferences for students below level in reading every 6 weeks.	Principal and teachers	2007-2010	Teacher time	Teachers will work with parents & provide materials so the parents can work with students at home	DIBELs progress monitoring & STARS assessment
13. Within first 4 weeks of school teachers will conduct Student-Teacher conferences regarding reading levels (3-5)	Teachers, principal	2007-2010	Teacher Time	Teacher will work with students so students understand where they are and what it will take to get where they need to be	DIBELs progress monitoring & STARS assessment
14. Research and generate a list of books and prepare a Summer Reading Activity	Teachers, Principal, and Librarian	2007-2010	Teacher & Librarian time (\$500)	Parents & students will have a list of books for students continue refining reading skills throughout the summer	Survey students at the beginning of school to see how many books were read over the summer (fall 07 as baseline)



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#11 All students below level in DIBELS benchmark will be progress monitored by classroom teacher every 2 weeks.	07-08	Complete	See progress monitoring data Principal checks at the end of each quarter DIBELS, SLPs (4-5)
#12 Parent-teacher conferences for students below level in reading every 6 weeks.	07-08	Complete	DIBELS, SLPs (4-5)
#13 Within first 4 weeks of school teachers will conduct Student-Teacher conferences regarding reading levels (3-5)	07-08	Complete	SLPs meetings documented on SLP
#14 Research and generate a list of books and prepare a Summer Reading Activity	07-08	Little to no progress	No need for this objective as we have full reading & summer school program up and running
#11 All students below level in DIBELS benchmark will be progress monitored by classroom teacher every 2 weeks.	08-09	Complete	See progress monitoring data Intervention Team Members responsible for progress monitoring and meeting with teachers regarding data
#12 Parent-teacher conferences for students below level in reading every 6 weeks.	08-09	Complete	DIBELS, SLPs for grades K-5



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading**

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#13 Within first 4 weeks of school teachers will conduct Student-Teacher conferences regarding reading levels (3-5)	08-09	Complete	SLPs meetings documented on SLP
#14 Research and generate a list of books and prepare a Summer Reading Activity	08-09	Little to no progress	No need for this objective as we have full reading & summer school program up and running
#11 All students below level in DIBELs benchmark will be progress monitored by classroom teacher every 2 weeks.	09-10		
#12 Parent-teacher conferences for students below level in reading every 6 weeks.	09-10		
#13 Within first 4 weeks of school teachers will conduct Student-Teacher conferences regarding reading levels (3-5)	09-10		
#14 Research and generate a list of books and prepare a Summer Reading Activity	09-10		



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
15. Each teacher will do a collaborative “book sharing” with another grade level	Teachers	2007-2010	Time for teacher collaboration, schedules	Increased knowledge in reading strategies & research Teacher will receive Clock hours	Increased use of strategies as noted in lesson plans, and principal observation
16. Use content area non-fiction to teach vocabulary and reading strategies during reading block	Teachers	2007-2010	Science, Social Studies, and Math texts	-Increased vocabulary, non-fiction skills scores -Higher scores math and science -Provide interesting material for students to engage in	Reading scores in the 3, 4, & 5 WASL
17. Each grade level will use consistent vocabulary when teaching reading	Teachers and principal	2007-2010	Reading GLEs Term forms and features	Students will have a clearer understanding of reading terms if all K-5 teachers are using the same vocabulary	Reading scores in the 3, 4, & 5 WASL



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
# 15 Each teacher will do a collaborative “book sharing” with another grade level	07-08	Complete	The math book, <i>Comprehending Math</i> The Washington State Reading GLEs
# 16 Use content area non-fiction to teach vocabulary reading strategies during reading block	07-08	Complete	FOSS texts; Science and Social Studies text CBAs in Social Studies and Science WASL
# 17 Each grade level will use consistent vocabulary when teaching reading	07-08	Complete	Staff agreement about non-fiction text. Teachers will use the Text Form & Features document dated Nov. 07
# 15 Each teacher will do a collaborative “book sharing” with another grade level	08-09	Complete	Individual grades proceeded with their own book studies this year.
# 16 Use content area non-fiction to teach vocabulary reading strategies during reading block	08-09	Complete	FOSS texts; Science and Social Studies text CBAs in Social Studies and Science WASL
# 17 Each grade level will use consistent vocabulary when teaching reading	08-09	Complete	Teachers continue to use the Text Form & Features document dated Nov. 07



Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Reading
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
# 15 Each teacher will do a collaborative “book sharing” with another grade level	09-10		
# 16 Use content area non-fiction to teach vocabulary reading strategies during reading block	09-10		
# 17 Each grade level will use consistent vocabulary when teaching reading	09-10		



Cape Flattery School District... Neah Bay K-5 School Improvement Plan
September 2007
Action Plan Outline

School Improvement Goal: To improve student performance in *mathematics* as measured by the WASL at level 4, so that by the Spring of 2008 at least 65% of the students at the 4th grade level meet the standard; so that by the Spring of 2009 at least 70% of the students at the 4th grade level meet the standard; so that by the Spring of 2010 at least 80% of the students at the 4th grade level meet the standard.

Activities: Steps to be taken What will occur?	Who is Responsible? Who is involved? Who will provide leadership? Who will provide work?	Timeline: When will this strategy or action begin and end?	Resources Needed What existing and new resources will be used to accomplish the strategy?	Expected Impact What measurable change will be seen?	Monitoring Effectiveness For each activity, what formative evidence will be gathered to demonstrate progress?
1. Schedule collaborative grade level teacher time for developing lessons and familiarization of math content	Principals teachers,	2007-2010	Teacher collaborative time	Internalization of content, quality instruction.	Teacher lesson plans with formative and summative assessment. Valid examples of student achievement.
2. Use Math texts and other reading materials during Reading Block to teach vocabulary and non-fiction reading strategies	Teachers	2007-2010	Book study- <i>Comprehending Math</i> , Arthur Hyde	Strengthen vocabulary and non-fiction reading strategies	3 rd – 5 th grade WASL scores



**Action Plan Outline ...Neah Bay School K-5
School Improvement Goal (continued): Math**

End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#1. Schedule collaborative grade level teacher time for developing lessons and familiarization of math content	07-08	Significant progress	Martha Ellul spending time with teachers throughout the school year. New math pacing guide
#2 Use Math texts and other reading materials during Reading Block to teach vocabulary and non-fiction reading strategies	07-08	Significant progress	Yes. Plus, there is teacher agreement on non-fiction.
#1 Schedule collaborative grade level teacher time for developing lessons and familiarization of math content	08-09	Complete	Martha Ellul spending time with teachers throughout the school year. Continued revisions on math pacing guide
#2 Use Math texts and other reading materials during Reading Block to teach vocabulary and non-fiction reading strategies	08-09	Complete	Yes. plus, there is teacher agreement on non-fiction.
#1 Schedule collaborative grade level teacher time for developing lessons and familiarization of math content	09-10		
#2 Use Math texts and other reading materials during Reading Block to teach vocabulary and non-fiction reading strategies	09-10		



**Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#3. Continue reviewing and disaggregating WASL test data on student math achievement	Principals, teachers, and deputy supt.	2007-2010	Teacher/Principal time	Specific strengths and weaknesses are determined and decisions made as to points for curricular emphasis.	Teacher lessons plans will reflect critical points of emphasis and principals will monitor focused teaching.
#4. Continue to Investigate, identify, and schedule training for math achievement improvement inclusive of math GLE's and EALR's and WASL 2007 released items.	Teachers, Principals, deputy supt., facilitator, and consultants (ESD) and others.	2007-2010	Time to review, consultant assistance, options available, trainings determined. Anticipated costs around \$21,000 from Title I, Comprehensive School Reform Grant. and District resources.	Appropriate training identified and scheduled with all teachers of math participating.	Critical components of training noted; teachers apply with students; principals observe and monitor appropriate applications.



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#3 Review and disaggregate WASL test data on student math achievement	07-08	Complete	Kandy Ritter (CFSD) conducted a training session 1/7/08 See page 6
#4 Continue to investigate, identify, and schedule training for math achievement improvement inclusive of math GLE's and EALR's and WASL 2007 released items.	07-08	Significant progress	Martha Ellul Training and one on one instructional coaching Summer math training through CFSD 7-12-08 to 7-15-08
#3 Review and disaggregate WASL test data on student math achievement	08-09	Complete	DIBELS and WASL data handed out in the fall. 10-22-09 Staff met a looked over WASL & ITBS data



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#4 Continue to investigate, identify, and schedule training for math achievement improvement inclusive of math GLE's and EALR's and WASL 2007 released items.	08-09	Complete	Martha Ellul Training and one on one instructional coaching
#3 Review and disaggregate WASL test data on student math achievement	09-10		
#4 Continue to investigate, identify, and schedule training for math achievement improvement inclusive of math GLE's and EALR's and WASL 2007 released items.	09-10		



**Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
5. Conduct parent involvement sessions focused on supporting K-5 student math improvement.	Principals, staff, consultant.	2007-2010	\$750 for supplies	Parents become acquainted with the math students are working on and are better equipped to help students at home	Keep records on % of parents attending
6. Use pre and post math inventory in each grade level	Teachers	2007-2010	Pre & post math inventory test from current math series	Teachers can align needed skills with GLEs and prioritize skills to be taught	Post test will show improvement
7. Frequent monitoring of teacher lessons directly focused on the teaching of math aligned with State standards	Principal and teachers	2007-2010	Scheduled time for lesson plan reviews and lesson observations with feedback to teachers.	Collaboration and conferencing with teachers by principal is continuous and focused on math improvement	Student performance demonstrates constructive growth and improvement as indicated through WASL assessments
8. Use Instructional Facilitator to enhance math instruction through-out the year.	Instructional Facilitator, Teachers, Principal	2007-2010	Instructional Facilitator...partial Salary and Benefits (\$5,000)	Quality modeling and facilitation for all math teachers happens.	Same as above.



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#5 Conduct parent involvement sessions focused on supporting K-5 student math improvement.	07-08	Complete	Math Family Hours (K – 5) Kinder (41%) 2/29/08 1 st Grade (87%) 10/16/07 2 nd Grade (84%) 10/25/07 3 rd Grade (31%) 2/12/08 4 th Grade (17%) 2/20/08 5 th Grade (68%) 10/17/07 13 families showed up for Math Family Night with Martha Ellul 11/15/07.
#6 Use pre and post math inventory in each grade level	07-08	On going	Star Math quarterly assessment
#7 Frequent monitoring of teacher lessons directly focused on the teaching of math aligned with State standards	07-08	On going	Investigations Math Pacing Chart
#8 Use Instructional Facilitator to enhance math instruction through-out the year.	07-08	On going	Martha Ellul’s instructional coaching for the math curriculum
#5 Conduct parent involvement sessions focused on supporting K-5 student math improvement.	08-09	Complete	Kinder (62%) 12/12/08 1 st Grade (67%) 1/8/09 2 nd Grade (81) 10/28/08 3 rd Grade (71%) 2/3/09 4 th Grade (70%) 2/10/09 5 th Grade (82%) 2/17/09
#6 Use pre and post math inventory in each grade level	08-09	On going	Star Math quarterly assessment
#7 Frequent monitoring of teacher lessons directly focused on the teaching of math aligned with State standards	08-09	On going	Investigations Math Pacing Chart



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#8 Use Instructional Facilitator to enhance math instruction through-out the year.	08-09	On going	Martha Ellul's instructional coaching for the math curriculum
#5 Conduct parent involvement sessions focused on supporting K-5 student math improvement.	09-10		
#6 Use pre and post math inventory in each grade level	09-10		
#7 Frequent monitoring of teacher lessons directly focused on the teaching of math aligned with State standards	09-10		
#8 Use Instructional Facilitator to enhance math instruction through-out the year.	09-10		



**Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#9 Use computerized STAR math assessment for grade levels 2-5	Teachers, principal	2007-2010	Math assessment computer program (\$2,000)	Students strengths and weaknesses with concepts and skills are identified	Students below standard are identified and provided individualized & small group instruction, continued use of computerized assessment to monitor progress
#10 WA problem solvers binders in grades K-5	Teachers	2007-2010	Problem Solver Binders grade K-5 Locate and use a more comprehensive assessment	All students grades 1-5 are familiar with problem solving strategies at progressively difficult levels	Problem solving scores on WASL test scores increase
#11 Teachers will monitor student achievement with end of the unit assessments	Teachers	2007 - 2010	Investigation Unit assessment and rubric	Teacher will have standards based summative data t use in planning instruction	Maintain records to monitor progress



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#9 Use computerized STAR math assessment for grade levels 2-5	07-08	Complete	Teachers 2 – 5 have used this program throughout the school year (fall, winter, and spring).
#10 WA problem solvers binders in grades K-5	07-08	Complete	Part of the Math Pacing Guide
#11 Teachers will monitor student achievement with end of the unit assessments	07-08	Complete	Documentation indicated on students report cards and in grade pro
#9 Use computerized STAR math assessment for grade levels 2-5	08-09	Complete	Teachers 2 – 5 have used this program throughout the school year quarterly



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#10 WA problem solvers binders in grades K-5	08-09	Complete	Part of the Math Pacing Guide
#11 Teachers will monitor student achievement with end of the unit assessments	08-09	Complete	Documentation indicated on students report cards and in grade pro, teachers also keeping in student portfolios
#9 Use computerized STAR math assessment for grade levels 2-5	09-10		
#10 WA problem solvers binders in grades K-5	09-10		
#11 Teachers will monitor student achievement with end of the unit assessments	09-10		



**Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): Mathematics**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#12 Develop a Kindergarten math assessment	Primary teachers, principal	2007-2010	Teacher Time (\$500)	Kindergarten students below standard are identified and provided individualized and small group instruction	Pre and post kindergarten assessment
#13 Quarterly School Wide Math sessions for parents	Teachers, students, staff, Principal	2007-2010	Staff Time	Better parent/community understanding of math scope & sequence – better equipped to help students at home	Student performance in standard based assessments
#14 Continue developing a new Pre-post test for 1-5 for the new math curriculum during 07-08 school year	Principal/ math facilitator	2007-2010	Staff/principal	Teachers can align needed skills with GLE's & prioritize skills to be taught	Post test shows growth/improvement



Action Plan Outline...Neah Bay School
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#12 Develop a Kindergarten math assessment	07-08	Little to no progress	
#13 Quarterly School Wide Math sessions for parents	07-08	Significant Progress	Family Math Evening K – 5 11/15/07
#14 Continue developing a new Pre-post test for 1-5 for the new math curriculum during 07-08 school year	07-08	Little to no progress	
#12 Develop a Kindergarten math assessment	08-09	Complete	Kindergarten teachers completed this year as part of a kindergarten assessment
#13 Quarterly School Wide Math sessions for parents	08-09	Significant Progress	Family Math Evenings K – 5 One per grade level during the school year
#14 Continue developing a new Pre-post test for 1-5 for the new math curriculum during 07-08 school year	08-09	Significant Progress	Math specialist and teachers began using computerized program to generate pre& post unit assessments



Action Plan Outline...Neah Bay School
School Improvement Goal (continued): Mathematics
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#12 Develop a Kindergarten math assessment	09-10		
#13 Quarterly School Wide Math sessions for parents	09-10		
#14 Continue developing a new Pre-post test for 1-5 for the new math curriculum during 07-08 school year	09-10		



Cape Flattery School District... Neah Bay School K-5

September 2007

Action Plan Outline

School Improvement Goal: To establish, hold and achieve *high standards and expectations* through the development and adoption of a school-wide behavioral plan; articulating clear and specific academic expectations through course outlines and grade outcome statements; evaluation of student progress with support for improved achievement; increasing daily attendance for levels K-5 by 5%; reducing tardies at K-5 levels by 50%.

Activities: Steps to be taken What will occur?	Who is Responsible? Who is involved? Who will provide leadership? Who will provide work?	Timeline: When will this strategy or action begin and end?	Resources Needed What existing and new resources will be used to accomplish the strategy?	Expected Impact What measurable change will be seen?	Monitoring Effectiveness For each activity, what formative evidence will be gathered to demonstrate progress?
#1 Continue school-wide systematic approach to behavior management and discipline.	All staff	2007-2010	Existing K-5 behavioral expectations & teacher guidelines to behavioral expectations	Continue school-wide systematic approach to behavior management and discipline.	Monitoring done by the principal, staff
#2 Review and enforce site level behavior policies and expectations.	All staff	2007-2010	Copies of RCW's, WACS, District Policies; site handbook	Review yearly upgrades made and written.	Same as above.
#3 Continue self-manager program	All staff	2007-2010	Badges or buttons, rewards for students	Reward and identify credible students	Gathering % each year of Self-managers with numbers increasing



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Continue school-wide systematic approach to behavior management and discipline.	07-08	Complete	Anti-bully program developed. Conflict manager program Discipline matrix
#2 Review and enforce site level behavior policies and expectations.	07-08	Complete	Reinforce verbal and social skills and manners
#3 Continue self-manager program	07-08	Complete	Successful program this year. 11 students were self-managers. At the end of the year, the self managers went to Port Angeles to go bowling.
#1 Continue school-wide systematic approach to behavior management and discipline.	08-09	Complete	Anti-bully program developed. Conflict manager program Discipline matrix
#2 Review and enforce site level behavior policies and expectations.	08-09	Complete	Reinforce verbal and social skills and manners
#3 Continue self-manager program	08-09	Complete	Successful program this year. 16 students were self-managers. At the end of the year, the self managers went to Port Angeles to go swimming.



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Continue school-wide systematic approach to behavior management and discipline.	09-10		
#2 Review and enforce site level behavior policies and expectations.	09-10		
#3 Continue self-manager program	09-10		



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): High Standards and Expectations

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact
#4 Self-Manager's program for students will be continued and monitored.	Principal and staff	2007-2010	Time, media coverage.	Program is described with action steps and responsibilities indicated... Becomes operational immediately.
#5 Continue and monitor Conflict Manager Program	All staff	2007-2010	Badges, School Counselor and class time	Reward and identify credible students Reward with field trip
#6 Students will be recognized at morning assembly for Science Fair, Birthdays, Reading Logs, Student of the Month, Spelling Bee, Self-Managers and 3-5 Honor Roll.	Principal, teachers	2007-2010 1 per quarter	Staff, time, space, supplies (\$1,000)	Increase student achievement



Action Plan Outline...Neah Bay School
School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#4 Self-Manager's program for students will be continued and monitored.	07-08	On going	
#5 Continue and monitor Conflict Manager Program	07-08	On going	Need additional training for staff and students.
#6 Students will be recognized at morning assembly for Science Fair, Birthdays, Reading Logs, Student of the Month, Spelling Bee, Self-Managers and 3-5 Honor Roll.	07-08	Complete	See monthly newsletter and NBES Activity Calendar for documentation of these events.
#4 Self-Manager's program for students will be continued and monitored.	08-09	On going	Self-Manager Program continued with 16 students becoming Self-Managers
#5 Continue and monitor Conflict Manager Program	08-09	On going	New Conflict Mangers trained in the fall and a refresher course given to those form last year.
#6 Students will be recognized at morning assembly for Science Fair, Birthdays, Reading Logs, Student of the Month, Spelling Bee, Self-Managers and 3-5 Honor Roll.	08-09	Complete	See monthly newsletter and NBES Activity Calendar for documentation of these events.



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment
End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#4 Self-Manager's program for students will be continued and monitored.	09-10		
#5 Continue and monitor Conflict Manager Program	09-10		
#6 Students will be recognized at morning assembly for Science Fair, Birthdays, Reading Logs, Student of the Month, Spelling Bee, Self-Managers and 3-5 Honor Roll.	09-10		



Action Plan Outline...Neah Bay School K-5
School Improvement Goal (continued): High Standards and Expectations

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#7 Publish and post the classroom management plan for parents and teach to students.	Principal & Teachers	2007-2010	Written classroom plans by teachers	Plans available and distributed; reviewed and discussed by all; students taught expectations. Corresponding improved behavior emerging.	Principal assures distribution and review with staff; staff teaches and enforces with students consistently and continuously.
#8 Through frequent monitoring, evaluate staff enforcement of behavioral plan.	Principal & Counselor	2007-2010	Time for collaboration on enforcement issues; continuous agenda item for staff meetings.	Achieve a high level of consistent application and enforcement of the plan.	Quarterly review of discipline write-ups with numbers decreasing over time
#9 Evaluate student compliance with the behavioral plan.	Principal & staff	2007-2010	Accurate data on referrals and behavior issues.	Significant reduction of behavior referrals is emerging.	Quarterly review of discipline write-ups with numbers decreasing over time -Continue with referral information from opportunity room to each teacher & principal distributing to staff and school board total number discipline write-ups per quarter



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#7 Publish and post the classroom management plan for parents and teach to students.	07-08	Complete	First week of school teacher lesson plans & Back to School Night handouts for parents, &parent/student handbooks
#8 Through frequent monitoring, evaluate staff enforcement of behavioral plan.	07-08	Complete	Principal walk about log
#9 Evaluate student compliance with the behavioral plan.	07-08	Complete	144 discipline referrals from 45 different students 19 out of school suspensions from 14 different students
#7 Publish and post the classroom management plan for parents and teach to students.	08-09	Complete	First week of school teacher lesson plans & Back to School Night handouts for parents, &parent/student handbooks
#8 Through frequent monitoring, evaluate staff enforcement of behavioral plan.	08-09	Complete	Principal walk about log
#9 Evaluate student compliance with the behavioral plan.	08-09	Complete	171 discipline referrals from 52 different students 8 out of school suspensions from 8 different students



Action Plan Outline...Neah Bay School
School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#7 Publish and post the classroom management plan for parents and teach to students.	09-10		
#8 Through frequent monitoring, evaluate staff enforcement of behavioral plan.	09-10		
#9 Evaluate student compliance with the behavioral plan.	09-10		



Action Plan Outline...Neah Bay School K-5

School Improvement Goal (continued): High Standards and Expectations & Supportive Learning Environment

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#10 Implement "compact" & continue using parent compact- provide poster sized copy for classrooms and hallways and revise as needed. Publish handbook.	Principal & teachers	2007-2010	Samples compacts & poster size compacts (\$1,000) Publish handbook (see #7) \$300	Individual student/parent/ teacher compacts signed yearly	Compacts will be on file for each student and verified by the principals. -Continue 07-08 with color poster size for each classroom & change format to booklet form for the parents



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#10 Implement “compact” & continue using parent compact- provide poster sized copy for classrooms and hallways and revise as needed. Publish handbook.	07-08	Complete	Compacts have been implemented and on file in elementary office, poster sized compacts are classroom
#10 Implement “compact” & continue using parent compact- provide poster sized copy for classrooms and hallways and revise as needed. Publish handbook.	08-09	Complete	Compacts have been implemented and on file in elementary office, poster sized compacts are in classrooms
#10 Implement “compact” & continue using parent compact- provide poster sized copy for classrooms and hallways and revise as needed. Publish handbook.	09-10		



Action Plan Outline ...Neah Bay School K-5

School Improvement Goal (continued): High Standards and Expectations& Supportive Learning Environment

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#11 Continue to insure that lessons are prepared that focus on adopted curriculum content and processes; that have the elements of research based quality lesson design; and engage the students in the learning process.	Principal to monitor and teachers to prepare and implement.	2007-2010	Current research on quality lesson design; curriculum framework listings & GLE's; resources to teach lessons...time, training in design...approximately \$3000.	Quality lesson plans will be written by the teachers and submitted weekly for review with periodic monitoring and discussions on effectiveness.	Principal to review lesson plans on a weekly basis and make timely observations as to their implementation; providing feedback to instructors on effectiveness.
#12 Provide professional development to establish best teaching practices and strategies.	Consultant, principals	2007-2010	Consultant; time; practice. Approximately \$3000 for consultant, time, and reference materials.	Teachers will be trained in effective and engaging lessons designed to insure maximum instructional time	Records are kept of the training; supervision and evaluation model used for effective applications. -Continue 07- 08 with more training and book study
#13 Revamp and develop further to provide instructional coaching; in class demonstrations; and mentoring with monitoring (emphasize and follow through)	Principal & Consultant	2007-2010	Consultant time (\$3,000) Martha Ellul- Math Instructional Coach	Teachers receive in class instructional coaching and demonstrate improved effectiveness.	Scheduled consulting/ Coaching frequently occurs with quarterly reports made by the principal to central administration as to effectiveness.



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#11 Continue to insure that lessons are prepared that focus on adopted curriculum content and processes; that have the elements of research based quality lesson design; and engage the students in the learning process.	07-08	Complete	Principal walk about log Lesson plan/log
#12 Provide professional development to establish best teaching practices and strategies.	07-08	Significant Progress	Several professional development opportunities for staff have been offered throughout the year See Professional Dev. Calendar
#13 Revamp and develop further to provide instructional coaching; in class demonstrations; and mentoring with monitoring (emphasize and follow through)	07-08	On going	Martha Ellul's support with the math. More demos needed Need more support for kindergarten Star Protocols (?)
#11 Continue to insure that lessons are prepared that focus on adopted curriculum content and processes; that have the elements of research based quality lesson design; and engage the students in the learning process.	08-09	Complete	Principal walk about log Lesson plan/log
#12 Provide professional development to establish best teaching practices and strategies.	08-09	Complete	Several professional development opportunities for staff have been offered throughout the year See Professional Dev. Calendar



Action Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#13 Revamp and develop further to provide instructional coaching; in class demonstrations; and mentoring with monitoring (emphasize and follow through)	08-09	On going	Martha Ellul's support with the math. More demos needed
#11 Continue to insure that lessons are prepared that focus on adopted curriculum content and processes; that have the elements of research based quality lesson design; and engage the students in the learning process.	09-10		
#12 Provide professional development to establish best teaching practices and strategies.	09-10		
#13 Revamp and develop further to provide instructional coaching; in class demonstrations; and mentoring with monitoring (emphasize and follow through)	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): High Standards and Expectations & Supportive Learning Environment

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#14 Provide early intensive interventions for students in need. Research alternative effective interventions and implement.	Principals, teachers, para-educators, parents.	2007-2010	Development of Student Learning Plan (SLP) 1 full time Para-educator (\$20,000) Research specialist (\$5000)	Interventions are active and effective and records are kept as part of the plan and filed in students folders.	Principals will monitor the activation of the plans and quarterly report to curriculum director regarding active interventions. -Continue 07-10 with all students below standards receiving SLP's and interventions in both reading & math
#15 Expand time for students in need through after-school and home-work assistance.	Principals, staff and parents.	2007-2010	Reinforcement materials, staffing time, technology accessible (\$10,000)	Time and highly organized program available for students, staffed for effective work. Student improvement made.	Principals will orchestrate and manage the effort and make quarterly reports.
#16 Develop and provide opportunities for students exceeding standards(need to determine standard).	Principals, staff and parents.	2007-2010	After school activities with para-eds. Money for specialists	Identified students successfully participate in challenging experiences.	Same as above. Work on formulating and implementing 07-08



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#14 Provide early intensive interventions for students in need. Research alternative effective interventions and implement	07-08	Some Progress	Math Steps used this year Note: Rethink <i>Math Steps</i> intervention
#15 Expand time for students in need through after-school and home-work assistance.	07-08	Complete	Intervention and enrichment log Total of 48 students receiving some type of intervention service for this school year
#16 Provide opportunities for students exceeding standards.	07-08	Complete	GLOBE Weather Station program with high school student facilitating the activities.
#14 Provide early intensive interventions for students in need. Research alternative effective interventions and implement	08-09	Complete	Intervention Team provides monitoring, support, and communication
#15 Expand time for students in need through after-school and home-work assistance.	08-09	Complete	Intervention and enrichment log Total of 68 students receiving some type of intervention service for this school year
#16 Provide opportunities for students exceeding standards.	08-09	Complete	5 th Grade math enrichment



Plan Outline...Neah Bay School
School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#14 Provide early intensive interventions for students in need. Research alternative effective interventions and implement	09-10		
#15 Expand time for students in need through after-school and home-work assistance.	09-10		
#16 Provide opportunities for students exceeding standards.	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): High Standards and Expectations

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#17 Review and revise site level attendance and tardy policies and use consistent enforcement of said policy	Principals, attendance task force	2007-2010	District policy and procedures; State law and rules; Becca Bill, requirements, & building procedures	Site attendance and tardy policies and procedures for K-5 are updated and clearly written.	Principal makes report to staff at orientation on new information and monitors applications.
#18 Inform, adopt, implement and support revised attendance and tardy policy	Principals, staff, parents. And students.	2007-2010	Copies of revised attendance/tardy policies and procedures; also, to be included in student handbooks	Student daily attendance improved by 5% and, to reduce daily tardies by 50% for K-5 levels.	Site adopted and Board approved site attendance/tardy policy and procedures being successfully implemented.
#19 Monitor and enforce site attendance /tardy policy and procedures.	Secretary, teachers to record; Principal & secretary to monitor and enforce.	2007-2010	Attendance records, letters, telephone/email messages, etc.	Same as above.	Principal monitors records and reports to faculty on a monthly basis through meeting and/or bulletins. Continue with more utilization of attendance committee and resource officer



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#17 Review and revise site level attendance and tardy polices and use consistent enforcement of said policy	07-08	Significant Progress	Reduced tardies to Saturday School 06-07 1,967 07-08 1,592 (Sat. school) 08-09 1,493 (No Sat. School)
#18 Inform, adopt, implement and support revised attendance and tardy policies	07-08	Significant Progress	Recommendation –Enforce parent drop off and checking in child
#19 Monitor and enforce site attendance/tardy policy and procedures.	07-08	Significant Progress	Recommendation- Create a parent Tardy form (carbon copy) 07-08 Unexcused Rate .64% Tardies: 1,592 Truancy Petitions: 2
#17 Review and revise site level attendance and tardy polices and use consistent enforcement of said policy	08-09	Significant Progress	Reduced tardies to Saturday School 06-08 1,967 07-09 1,592 (Sat. school) 08-09 1,493 (No Sat. School) Attendance Liason
#18 Inform, adopt, implement and support revised attendance and tardy policies	08-09	Significant Progress	Recommendation –Enforce parent drop off and checking in child
#19 Monitor and enforce site attendance/tardy policy and procedures.	08-09	Significant Progress	Recommendation- Create a parent Tardy form (carbon copy) 08-09 Unexcused Rate .57% Tardies: 1,493 Truancy Petitions: 3



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#17 Review and revise site level attendance and tardy polices and use consistent enforcement of said policy	09-10		
#18 Inform, adopt, implement and support revised attendance and tardy policies	09-10		
#19 Monitor and enforce site attendance/tardy policy and procedures.	09-10		



Action Plan Outline ...Neah Bay School K-5

**School Improvement Goal (continued): Create and Maintain Supportive Learning Environment
Recognition of Student Achievement**

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#20 Have classroom bulletin boards displaying quality student work. Continue to set up and maintain hallway display cabinets and bulletin boards displaying quality student work.	Principal, teachers, para-educators, and students.	2007-2010	Bulletin board supplies and materials Approximately \$1000 Dedicate display cabinets; acquire bulletin board supplies and materials.	Quality student achievement samples are displayed in every classroom through-out the year. Hallway displays of quality student work are obvious and displayed and maintained with pride.	Principal, teachers, parents will observe quality work via the bulletin boards. Principal to monitor quality and change frequency. Principal, staff and community members will observe "new" displays and provide feedback as to impressions.
#21 Continue to arrange for community displays of quality student work.	Principal, tribal representative, staff, students, community members.	2007-2010	Display items; supplies and materials for display areas... approximately \$500 Red Ribbon Week – bags Science Fair Senior Center	Community displays of quality student appear and promote community pride in school and student achievements.	Principal, staff and community members will observe "new" displays and provide feedback as to impressions. Collaboration between MTC and NBES WASL Wall.
#22 Personal letters/post cards to be sent from the Principal to every student receiving achievement awards.	Principal	2007-2010	Time, paper, postage	Students receive personal letter from the Principal recognizing their accomplishments.	Copy of letter is recorded and filed in student's folder.
#23 Fieldtrips specific to grade level--choose and fund	Staff and principal	2007-2010	Funding for one fieldtrip per year (K – 2) Funding for two per year (3-5)	Exposure to greater world.	Thank you letter Copy of letter is recorded and filed in student's folder.



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#20 Have classroom bulletin boards displaying quality student work. Continue to set up and maintain hallway display cabinets and bulletin boards displaying quality student work.	07-08	Complete	Posted throughout the school year.
#21 Continue to arrange for community displays of quality student work.	07-08	Little to no progress	Recommendations: Washburn involved; Senior Citizens involved; Ask permission; Earth Day bags
#22 Personal letters/post cards to be sent from the Principal to every student receiving achievement awards.	07-08	Complete	June 2008
#23 Fieldtrips specific to grade level--choose and fund	07-08	Some progress	Revisit during staff meeting
#20 Have classroom bulletin boards displaying quality student work. Continue to set up and maintain hallway display cabinets and bulletin boards displaying quality student work.	08-09	Complete	Posted throughout the school year.
#21 Continue to arrange for community displays of quality student work.	08-09	Little to no progress	Recommendations: Washburn involved; Senior Citizens involved; Ask permission; Earth Day bags



Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#22 Personal letters/post cards to be sent from the Principal to every student receiving achievement awards.	08-09	Complete	May 2009
#23 Fieldtrips specific to grade level--choose and fund	08-09	Complete	Each grade level has been taking their own frilled trips and raising funds if needed
#20 Have classroom bulletin boards displaying quality student work. Continue to set up and maintain hallway display cabinets and bulletin boards displaying quality student work.	09-10		
#21 Continue to arrange for community displays of quality student work.	09-10		
#22 Personal letters/post cards to be sent from the Principal to every student receiving achievement awards.	09-10		
#23 Fieldtrips specific to grade level--choose and fund	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): Create and Maintain Supportive Learning Environment

Anti-Bullying and Harassment Training

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#24 Provide ongoing training on the issue of anti-bullying and harassment for staff and students	Principal	2007-2010	Principal & classroom time, videos & power Point presentations	Overview presentation made and participants have quality instruction	Log and record is kept of training sessions in the classroom
#25 Inform & train parents in anti-bullying and harassment program concepts and strategies	Principal	2007-2010	Videos, PowerPoint & parent letters	Program is implemented and effective with evaluative feedback indicating success.	Staff meetings agenda item monthly; staff and principal provide feedback on semi-annual basis as to effectiveness; principal makes report to central administration and Board in June of each school year. Partial completion with parent letter, need to work on videos and PowerPoint presentations during 07- 08 for parents
#26 Emphasize and follow through in creating an inviting entrance that sets the tone for academic excellence (WOW FACTOR)	All Staff (Catchy phrases, Children's pictures, tiles)	2007-2010	\$2,000 Materials & staff time	Improve student attitude towards learning & develop pride in students & families	Develop a monitoring system to capture staff, student and community feedback



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#24 Provide ongoing training on the issue of anti-bullying and harassment for staff and students	07-08	Complete	Current program re-vamped this year. On going training from principal to students & teachers.
#25 Inform & train parents in anti-bullying and harassment program concepts and strategies	07-08	Some progress	Letter sent home to parents Still need parent component
#26 Create an inviting entrance that sets the tone for academic excellence (WOW FACTOR)	07-08	Complete	Native Arts Grant funding
#24 Provide ongoing training on the issue of anti-bullying and harassment for staff and students	08-09	Complete	On going training from principal to students & teachers.
#25 Inform & train parents in anti-bullying and harassment program concepts and strategies	08-09	Some progress	Letter sent home to parents Still need parent component
#26 Create an inviting entrance that sets the tone for academic excellence (WOW FACTOR)	08-09	Complete	Native Arts Grant funding



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#24 Provide ongoing training on the issue of anti-bullying and harassment for staff and students	09-10		
#25 Inform & train parents in anti-bullying and harassment program concepts and strategies	09-10		
#26 Create an inviting entrance that sets the tone for academic excellence (WOW FACTOR)	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): Create and Maintain Supportive Learning Environment
 Drug, Alcohol and Tobacco Intervention and Prevention

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#27 Develop scope and sequence for teaching health issues including DARE, Red Ribbon Week, Drug and Alcohol Prevention	Principals, school nurse, activity coordinator	2007-2010	Planning time, materials, scheduling	Highly focused and effective program is operational and successful.	New scope & sequence ready for school year 2005-06



Plan Outline...Neah Bay School

School Improvement Goal (continued): High Standards & Expectations & Supportive Learning Environment

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#27 Develop scope and sequence for teaching health issues including DARE, Red Ribbon Week, Drug and Alcohol Prevention	07-08	Significant Progress	Recommendations: need to research for a curriculum or resources within the community; Kindergarten/ Head Start “Safe touch” program. School nurse developed a scope and sequence.
#27 Develop scope and sequence for teaching health issues including DARE, Red Ribbon Week, Drug and Alcohol Prevention	08-09	Significant Progress	Recommendations: need to research for a curriculum or resources within the community; Kindergarten/ Head Start “Safe touch” program. School nurse developed a scope and sequence. No Dare this year due to lack of funding
#27 Develop scope and sequence for teaching health issues including DARE, Red Ribbon Week, Drug and Alcohol Prevention	09-10		



Cape Flattery School District... Neah Bay School K-5
September 2007
Action Plan Outline

School Improvement Goal: To **improve parent and community involvement** by increasing attendance to open house and parent-teacher conferences; providing parents and community members with pertinent and timely classes and workshops; facilitating improved working relations with Tribal Council and Tribal community; recruiting community and parent volunteers; and overall improving communications with families.

Open House and Parent-Teacher Conferences

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#1 Investigate ways to improve Back to School Night, parent contacts, and family gatherings day.	Principals, staff and representative parents and community members.	2007-2010	Time, costs anticipated \$600	Increased attendance and enthusiastic support of "renewed" design for scheduled open house and P-T conferences.	% of attendance monitored
#2 Conduct a survey of parents and community members to acquire their ideas and suggestions.	Principal lead the task force.	2007-2010	Paper, word processing, postage, compilation. \$300	Same as above.	Survey completed and written report provided to staff and committee.
#3 Begin to: utilize new tribal resolutions, volunteer transportation, home visits or neutral meeting places, and childcare for conferences Put school calendar on portal website Update e-mail list of parents Gather contact information for parents who need transportation.	Principal lead the task force.	2007-2010	Principal & Tribal rep time	Increased communication between community & school, increased support	Principal observation -Work on transportation & childcare for conferences for 07-08.



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Investigate ways to improve Back to School Night, Mid-Winter Open House, parent contacts, and family nights.	07-08	Complete	Back to School Night 69% turnout 9/5/07. Parent/Teacher Conf. 11--07 78% Parent /Teacher Conf. 3-08 78% Science Fair 1-08 44 Families
#2 Conduct a survey of parents and community members to acquire their ideas and suggestions.	07-08	Complete	Parent survey 11/21/07 & 3-08
#3 Begin to: utilize new tribal resolutions, volunteer transportation, home visits or neutral meeting places, and childcare for conferences Put school calendar on portal website Determine neutral location for parent meetings Update e-mail list of parents Gather contact information for parents who need transportation and neutral place.	07-08	Some progress	27 Volunteers Some teachers do home visits Child care is often at parent-teacher conferences School calendar is on the portal <u>Reading</u> 12-7-07 Kinder 17% 2-21-08 First 53% 12-13-07 Second 68% Third None 10-10-07 Fourth 75% 12-7-07 Fifth 53% <u>Math</u> 2-29-08 Kinder 47% 10-16-07 Frist 87% 10-25-07 Second 84% 2-12-08 Third 31% 2-20-08 Fourth 17% 10-17-07 Fifth 68% Nov. 07 family math night 13 families



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, significant Progress, Little to no progress)	Data Documented Results
#1 Investigate ways to improve Back to School Night, Mid-Winter Open House, parent contacts, and family nights.	08-09	Complete	Back to School Night 74% turnout 9/3/08. Parent/Teacher Conf. 11--08 94% Parent /Teacher Conf. 3-09 74%
#2 Conduct a survey of parents and community members to acquire their ideas and suggestions.	08-09	Complete	Parent survey 11/08 (80 returned) Parent Survey 3/09 (59 returned)
#3 Begin to: utilize new tribal resolutions, volunteer transportation, home visits or neutral meeting places, and childcare for conferences Put school calendar on portal website Determine neutral location for parent meetings Update e-mail list of parents Gather contact information for parents who need transportation and neutral place.	08-09	Complete	16 Volunteers Some teachers do home visits Child care is often at parent-teacher conferences School calendar is on the portal and other school information has been entered this year



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Investigate ways to improve Back to School Night, Mid-Winter Open House, parent contacts, and family nights.	09-10		
#2 Conduct a survey of parents and community members to acquire their ideas and suggestions.	09-10		
#3 Begin to: utilize new tribal resolutions, volunteer transportation, home visits or neutral meeting places, and childcare for conferences Put school calendar on portal website Determine neutral location for parent meetings Update e-mail list of parents Gather contact information for parents who need transportation and neutral place.	09-10		



Action Plan Outline...Neah Bay
School Improvement Goal (continued): Parent and Community Involvement
 Open House and Parent Conferences

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
<p>#4 Prepare a written plan based on survey results and consultant training. Principal will share survey results. Staff will let parents know follow up.</p> <p>Offer adult classes based on interests and focused topics.</p>	<p>Principal and task force.</p> <p>Staff and consultants with support from the tribal education office.</p>	<p>2007-2010 Refer to MTC Higher Education: -Support Staff -Cora Buttram -Donna Scott</p>	<p>Time/staff</p> <p>State and/or ESD consultants; local staff as presenters with anticipated costs of around \$500</p>	<p>Increased attendance and enthusiastic support of “renewed” design for scheduled open house and P-T conferences.</p> <p>Agenda is established, presenter determined, classes advertised and presented.</p>	<p>Records will be kept of number of community members attend open house, and of parents participating in conferences; feedback will be acquired as to the effectiveness of sessions; report will be made by principals summarizing results.</p> <p>Continue 07-08 and add revised survey to target previously unasked questions Report of offerings and schedule provided to staff , Board and Tribal Council early in Dec. by representative of tribal education office.</p>



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
<p>#4 Prepare a written plan based on survey results and consultant training. Principal will share survey results. Staff will let parents know follow up.</p> <p>Offer adult classes based on interests and focused topics.</p>	07-08	Some progress	
<p>#4 Prepare a written plan based on survey results and consultant training. Principal will share survey results. Staff will let parents know follow up.</p> <p>Offer adult classes based on interests and focused topics.</p>	08-09	Little to no progress	Need to focus on this area for 09-10 school year
<p>#4 Prepare a written plan based on survey results and consultant training. Principal will share survey results. Staff will let parents know follow up.</p> <p>Offer adult classes based on interests and focused topics.</p>	09-10		



Action Plan Outline ...Neah Bay
School Improvement Goal (continued): Parent and Community Involvement
 Parent and Community Classes

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#5 Provide a class focused on student behavior expectations and parental support. Social skills center/ Information center: <ul style="list-style-type: none"> - route materials - set up - booths/info, - conferences, - Head Start 	Staff and consultant with leadership from the Principals.	2007-2010	Consultant, staff, time... anticipated costs around \$200	Class is presented which is aligned with "new" behavior expectation focus of school containing parent support activities. Parents who participate enthusiastically respond.	Class is designed and materials prepared; class is scheduled and parents invited; class is conducted and feedback acquired; report given to staff, and Board.
#6 Bridge the communication between the school and Head Start <ul style="list-style-type: none"> - Delegate policy council liaison - Increase transition between high school and Kindergarten - Establish Curriculum expectations 	Policy council liaison	2007-2010	Need to establish necessary funding and support for bridging	A curricular alignment and vertical coherence between the Elementary school and Head Start Kindergarten students entering school are ready to go.	The policy council liaison will work with the Head Start staff in establishing and monitoring their curriculum.



Plan Outline...Neah Bay School
School Improvement Goal (continued): Parent & Community Involvement
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#5 Provide a class focused on student behavior expectations and parental support. Social skills center/ Information center: <ul style="list-style-type: none"> - route materials - set up booths/info, - conferences, Head Start 	07-08	Significant Progress	<i>Love and Logic</i> training for teachers and parents (October 2007)
#6 Bridge the communication between the school and Head Start <ul style="list-style-type: none"> - Delegate policy council liaison - Increase transition between high school and Kindergarten - Establish Curriculum expectations 	07-08	In progress	Policy council member, member of the school staff Transition schedule (May) And visits and meeting (May/June)



**Plan Outline...Neah Bay School
School Improvement Goal (continued): Parent & Community Involvement**

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#5 Provide a class focused on student behavior expectations and parental support. Social skills center/ Information center: <ul style="list-style-type: none"> - route materials - set up booths/info, - conferences, Head Start 	08-09	Significant Progress	Teachers reviewed building wide discipline plan and submitted discipline plans for individual classrooms
#6 Bridge the communication between the school and Head Start <ul style="list-style-type: none"> - Delegate policy council liaison - Increase transition between high school and Kindergarten - Establish Curriculum expectations 	08-09	Complete	2 policy council members, are members of the school staff Transition schedule (May) And visits and meeting (May/June) 9-24-08 Communication training for staff from Sound Options



School Improvement Goal (continued): Parent & Community Involvement
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
<p>#5 Provide a class focused on student behavior expectations and parental support.</p> <p>Social skills center/ Information center:</p> <ul style="list-style-type: none"> - route materials - set up booths/info, - conferences, Head Start 	09-10		
<p>#6 Bridge the communication between the school and Head Start</p> <ul style="list-style-type: none"> - Delegate policy council liaison - Increase transition between high school and Kindergarten - Establish Curriculum expectations 	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): Parent and Community Involvement Close Cooperation with Tribal Council

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#7 Meet with Tribal Council & Higher Education Dept. on a quarterly basis to review the status of school progress and happenings and to clarify issues, concerns, needs, etc.	Superintendent, Deputy Superintendent, Tribal Council Principals	2007-2010	Time and schedule	Quarterly sessions will occur and constructive insights and cooperation will emerge for the sake of improved student learning.	With schedule established, quarterly reports will be made to the Board of Directors by the Superintendent. -Continue with principal also meeting with the Tribal Council quarterly
#8 Work with parents, community, Elders and Tribal Council to develop and implement integrated culturally relevant lessons, units, mini-courses, etc.	Deputy Superintendent, Principals, Tribal rep, parents, Elders, and Community members.	2007-2010	Review data of authentic Makah topics for Social Studies Curriculum, time to meet, museum access, seek funding, find other reference sources.	Curriculum lessons developed and adopted relating Authentic Makah History and Culture to be integrated as part of the Social Studies Curriculum.	Schedule for activities to take place with report provided to Board and the Tribal Council on a quarterly basis by the Deputy Superintendent. -Continue with more in-depth cultural scope & sequence
#9 Develop a list of Tribal Members who can be a resource for Storytelling, Math, Science, The Arts, Music, etc.	Principals, Teachers, Tribal Representative	2007-2010	Time & staff	Integration of Makah culture into the curriculum	Principal observation Have a list of cultural resource staff



Plan Outline...Neah Bay School
School Improvement Goal (continued): Parent & Community Involvement
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#7 Meet with Tribal Council & Higher Education Dept. on a quarterly basis to review the status of school progress and happenings and to clarify issues, concerns, needs, etc.	07-08	Little to no progress	
#8 Work with parents, community, Elders and Tribal Council to develop and implement integrated culturally relevant lessons, units, mini-courses, etc.	07-08	Significant Progress	Native Arts grant—Artists presentations; Makah Language and Culture class 5 th Grade dance practice and presentation
#9 Develop a list of Tribal Members who can be a resource for Storytelling, Math, Science, The Arts, Music, etc.	07-08	Some Progress	The Native Arts Grant has provided opportunities. Need to put the list together.
#7 Meet with Tribal Council & Higher Education Dept. on a quarterly basis to review the status of school progress and happenings and to clarify issues, concerns, needs, etc.	08-09	Little to no progress	NBES principal met with Tribal Council and shared incoming kindergarten data May 2009
#8 Work with parents, community, Elders and Tribal Council to develop and implement integrated culturally relevant lessons, units, mini-courses, etc.	08-09	Significant Progress	Native Arts grant, Makah Language and Culture class 5 th Grade dance practice and presentation



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#9 Develop a list of Tribal Members who can be a resource for Storytelling, Math, Science, The Arts, Music, etc.	08-09	Little to no progress	The Native Arts Grant has provided opportunities. Need to put the list together.
#7 Meet with Tribal Council & Higher Education Dept. on a quarterly basis to review the status of school progress and happenings and to clarify issues, concerns, needs, etc.	09-10		
#8 Work with parents, community, Elders and Tribal Council to develop and implement integrated culturally relevant lessons, units, mini-courses, etc.	09-10		
#9 Develop a list of Tribal Members who can be a resource for Storytelling, Math, Science, The Arts, Music, etc.	09-10		



Action Plan Outline ...Neah Bay
School Improvement Goal (continued): Parent and Community Involvement
 Volunteers

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#10 Part of the role of the shared liaison person's task as being a "volunteers coordinator" as well.	Those responsible for job description of shared liaison person potential position.	Fall of 2004	Specific tasks of a coordinator of volunteers.	Volunteer coordinator becomes part of the job description of the joint district/tribal liaison position.	Report anticipated tasks of such a role to superintendent. -Continue, new personnel in this position need to revive.



Plan Outline...Neah Bay School
School Improvement Goal (continued): Parent & Community Involvement
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#10 Part of the role of the shared liaison person's task as being a "volunteer coordinator" as well.	07-08	Complete	We had 27 volunteers for 2007-2008 school year
#10 Part of the role of the shared liaison person's task as being a "volunteer coordinator" as well.	08-09	Complete	We had volunteers for 2008-2009 school year
#10 Part of the role of the shared liaison person's task as being a "volunteer coordinator" as well.	09-10		



Action Plan Outline ...Neah Bay
School Improvement Goal (continued): Parent and Community Involvement
Communications

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#11 Create a parent communication log and set a standard of 2 mandatory positive communications a quarter	Teachers/principal	2007-2010	Teacher Time	Parents will be more responsive to what is happening at school with their students	Principal checks logs once a quarter
#12 Staff will gather email list at Back to School Night and use list for school communications	Principal, teachers	2007-2010	Teacher Time	Parents will be informed about their students and activities at the school	Principal checks with teachers/also part of the parent survey
#13 Keep pertinent school information on community portal Send information to Makah Portal or Web Portal Administration	Principal/Secretary	2007-2010	Principal/Secretary time & training	Parents will be informed about activities at the school	Monitor number of hits to the site for usage -Need to be established and worked on during the school year



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#11 Create a parent communication log and set a standard of 2 mandatory positive communications a quarter	07-08	Complete	Parent communication log located in teachers classrooms
#12 Staff will gather email list at Back to School Night and use list for school communications	07-08	Complete	Teachers keep log of parent e-mail list
#13 Keep pertinent school information on community portal	07-08	Significant Progress	Activity calendar and upcoming events and announcements are posted on the Community Portal.
#11 Create a parent communication log and set a standard of 2 mandatory positive communications a quarter	08-09	Complete	Parent communication log located in teachers classrooms
#12 Staff will gather email list at Back to School Night and use list for school communications	08-09	Complete	Teachers keep log of parent e-mail list



Plan Outline...Neah Bay School

School Improvement Goal (continued): Parent & Community Involvement

End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#13 Keep pertinent school information on community portal	08-09	Significant Progress	Activity calendar and upcoming events and announcements are posted on the Community Portal.
#11 Create a parent communication log and set a standard of 2 mandatory positive communications a quarter	09-10		
#12 Staff will gather email list at Back to School Night and use list for school communications	09-10		
#13 Keep pertinent school information on community portal	09-10		



Action Plan Outline ...Neah Bay
School Improvement Goal (continued): Parent and Community Involvement
Communications

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#14 Modification: Create teacher web pages to post classroom reminders and activities	Principal, teachers, staff, consultant, Goal # 5 committee	2007-2010 -Time to update pages (music, library time)	-Time to update pages (music, library time)	Parents will have access to their students classroom information (homework, studies for the week)	Principal will monitor to ensure that appropriate messages are left on the teachers phone



Plan Outline...Neah Bay School
School Improvement Goal (continued): Parent & Community Involvement
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#14 Modification: Create teacher web pages to post classroom reminders and activities	07-08	Some Progress	Web Teacher; part of the summer 2008 technology training will be focused on teachers building their web pages. Some teachers have already constructed websites.
#14 Modification: Create teacher web pages to post classroom reminders and activities	08-09	Significant Progress	Web Teacher; part of the summer 2008 technology training was focused on teachers building their web pages. Some teachers have already constructed websites.
#14 Modification: Create teacher web pages to post classroom reminders and activities	09-10		



Action Plan Outline ...Neah Bay

School Improvement Goal: To **improve students writing skills** as measured by the WASL at level 4, by the Spring of 2008 at least 55% of the students at the 4th grade level will meet the standard; by the Spring of 2009 at least 65% of the students at the 4th grade level will meet the standard; and by the Spring of 2010 at least 75% of the students at the 4th grade level will meet the standard.

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#1 Students will spend 50-60 minutes a day in a writing block and follow the writers workshop format	Teachers/principal	2007-2010	Teacher Time Training time	Students will spend more time on writing which will result in students having more confidence and being better writers	WASL writing scores and teachers observations of student writing
#2 Students will have at least two pieces of published writing per year	Principal, teachers	2007-2010	Teacher Time Training time	Students will become proud of published pieces and want to write more	Principal and teachers look over published pieces for content organization & style and conventions
#3 Students writing is integrated into other subject areas	Principal and teachers	2007-2010	Teacher Time Training time	Students will understand that writing covers all areas of the curriculum & life	Teachers monitor students willingness to write in other subject areas
#4 Students spend an equal amount of time on expository writing as they do on narrative writing	Principal/teachers	2007-2010	Teacher Time Training time	Students become great writers in both expository & narrative formats	Look for improvements on the WASL in narrative as well as expository writing



Action Plan Outline ...Neah Bay

School Improvement Goal (continued): Writing

Activities:	Who is Responsible?	Timeline:	Resources Needed	Expected Impact	Monitoring Effectiveness
#5 Each grade level will follow the Harcourt Brace grammar sequence	Principal/teachers	2007-2010	Teacher Time Training time	Students will be able edit to their writing with more confidence	Look for improvements on the WASL in the area of conventions.
#6 Each grade level will use the new writing curriculum using the GLEs as the guiding factor	Principal/teachers	2007-2010	Teacher Time Training time)	Students will become proficient writers using a variety of writing skills and tasks	Teachers monitor students progress with the writing process through writer workshops and, one on one meetings, self assessment



Plan Outline...Neah Bay School
School Improvement Goal (continued): Writing
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Students will spend 50-60 minutes a day in a writing block and follow the writers workshop format	07-08	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#2 Students will have at least two pieces of published writing per year	07-08	Complete	Please see individual student portfolios
#3 Students writing is integrated into other subject areas	07-08	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#4 Students spend an equal amount of time on expository writing as they do on narrative writing	07-08	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#5 Each grade level will follow the Harcourt Brace grammar sequence	07-08	On going	As specified in teacher lesson plans, instruction, and school curriculum.
#6 Each grade level will use the new writing curriculum using the GLEs as the guiding factor	07-08	On going	As specified in teacher lesson plans, instruction, and school curriculum.



Plan Outline...Neah Bay School
School Improvement Goal (continued): Writing
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Students will spend 50-60 minutes a day in a writing block and follow the writers workshop format	08-09	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#2 Students will have at least two pieces of published writing per year	08-09	Complete	Please see individual student portfolios
#3 Students writing is integrated into other subject areas	08-09	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#4 Students spend an equal amount of time on expository writing as they do on narrative writing	08-09	Complete	As specified in teacher lesson plans, instruction, and school curriculum.
#5 Each grade level will follow the Harcourt Brace grammar sequence	08-09	On going	As specified in teacher lesson plans, instruction, and school curriculum.
#6 Each grade level will use the new writing curriculum using the GLEs as the guiding factor	08-09	On going	As specified in teacher lesson plans, instruction, and school curriculum.



Plan Outline...Neah Bay School
School Improvement Goal (continued): Writing
End of Year Review

Activity #	School Year	Outcome (Complete, Significant Progress, Little to no progress)	Data Documented Results
#1 Students will spend 50-60 minutes a day in a writing block and follow the writers workshop format	09-10		
#2 Students will have at least two pieces of published writing per year	09-10		
#3 Students writing is integrated into other subject areas	09-10		
#4 Students spend an equal amount of time on expository writing as they do on narrative writing	09-10		
#5 Each grade level will follow the Harcourt Brace grammar sequence	09-10		
#6 Each grade level will use the new writing curriculum using the GLEs as the guiding factor	09-10		