I. **Call to Order / Pledge of Allegiance**
   The meeting was called to order at 6:03 p.m. by Vice-Chairperson, John Stubbs.

II. **Roll Call of Members:**
    - Mr. Greg Colfax: Absent
    - Mr. Dan Elvrum: Excused
    - Mr. John Stubbs: Present
    - Mr. Donald Baker: Present
    - Ms. Tracey Rascon: Present

III. **Introduction of Visitors and Public Questions and Comments**
   None

IV. **Adopt Agenda**
    - **APPROVED Rascon/Baker 3/0**
    The agenda was adopted with the following changes: Under Personnel- please add the retirement of Kim Bolwby for consideration. Also add for consideration- Sarah Worthey as a classified sub.

V. **Consent Agenda**
    - **APPROVED Baker/Rascon 3/0**
    A) Minutes from September 24, 2014- Regular School Board Meeting
    B) Payroll and Employee Benefits – $510,112.04
    C) General Fund Accounts – $166,439.68
    D) ASB Fund Accounts- $8,750.58
    E) Transportation Fund Accounts-
    F) Capital Projects Accounts –

VI. **School Program Presentations**
    A) Oath of Office- Clallam Bay Student Representative
       Tabled until November Board Meeting. Both Students will be sworn in at the November Board Meeting.

VII. **Professional Discussions**
     A) Year Round School
        The Board has requested research on year round school. Mrs. Ritter shared research on the pros and cons of year round schools. She tried to find balanced research from reliable sources. The research was given to the administrators for review. There are positive aspects to year round school. Most calendars don't necessarily add days - they just spread the 180 days out over the year (45 days in school followed by 10 days off). The research shows some improvement in test scores for economically disadvantage students. There is also an increase in costs for operations. Mr. Vandeluer shared his experiences with year round school in Colorado. There were issues with the breaks not lining up for families with students in various grade levels. Mrs. Rascon mentioned that it would be difficult in the high school and middle school due to students working and because of sports. The Board decided to digest the information and gather additional input from the students, staff and families before pursuing any changes.
VIII. **Old Business**

A) **Strategic Plan**

The Board will work through the Strategic plan one goal at a time - to address updates and take suggestions. Starting with goal # 1 - Strong ties between school and communities. There will be a district wide parent training in March- in Love and Logic. The training will be in the evening. The trainers will work with staff for three hours and then with parents. The Board wants to continue with the following items to meet the goal # 1- which is to develop strong ties between school and communities.

* Parent trainings
* Continue with student rep on the Board
* Continue with parent involvement - as often as possible- several trainings scheduled during year
* Increase involvement in early childhood- continue with assisting with staff development etc.
* Continue to seek input from IPPC committee and parent/ community organizations (Superintendent meets on a regular basis) She is also working with Michelle Parkin and Lisa Haltunen on a GATES grant.
* Continue to support language/culture within the schools. The schools have implemented as quickly as the curriculum becomes available from the MCRC. Board Member Baker mentioned he would like to see this happen at Clallam Bay School as well. They are open to it- but right now, do not have the staff to handle the additional classes.
* Developing a historical timeline - pictorial and narrative of schools within the District- not started but would like to pursue.
* Provide professional development for all new staff to the district- to help them in the understanding and integration of the culture of the communities (tours of the museum and communities)
* Continue to use the District website as a resource for communication- The District website has become a solid place to house documents and share information.
* Continue to use Makah Portal as a communication resource- (Board Member Rascon mentioned Facebook as an option - added as a possible suggestion)
* Building level newsletter- add at the secondary level.
* Family Access- parents are able to access Skyward-
* ADD Student Access is also available for students grades 6-12
* Student Reps to the Board communicate with ASB- including review of policies and procedures.
* To increase school board recognition activities for both academic and athletic activities
* Recognition of staff on a regular basis for outstanding contributions to the academic and athletic achievements of our students.
* Continue to encourage facility use by community- with a clear process in place.
* Continue to promote use of buildings for technology classes, and community groups, evening classes etc.

B) **Neah Bay Remodel/ Expansion**

Concern is that the Neah Bay Elementary is going to be overflowing within the next couple of years. Mrs. Ritter is in the fact finding stage of the project. She contacted the State regarding State Match fund. They determine state match funds based on total square footage for the entire district- not based on each site. Currently Neah Bay has 79,041 square feet of space and Clallam Bay has 55,164 square feet. The total square footage of space in the district is 134,205. The district does not qualify for state match funds for new construction. There is some funding for modernization or remodel. The state match funds that we would qualify for would be about 8500 square feet for re-modeling. She will keep the Board updated.
C) NB Secondary Update- Step 5
Mr. Vandeluer updated the Board on the progress of changes being made to address the STEP 5 status of the school. The site reviewed the school goals. All scores have been reviewed and specific reading and math goals have been set. One of the student growth strategies is to have specific reasonable goals. Student attendance is being watched carefully and updates sent home on a regular basis. After school tutoring is available for students that need or want additional help or need to complete credit recovery. Students in jeopardy of not graduating are taking advantage of this opportunity. The after-school program is up and running and reading, math and culture are the focus of that program. Classroom disruptions are being kept to a minimum. A structured summer school program is being developed to help students in credit recovery or test preparation. Mr. Vandeluer answered questions from the Board.

Mrs. Ritter mentioned the Compassionate Schools Training- focused on the social/emotional aspects that effect student's learning. The training gave instructional tools for teachers to use to help address the learning needs of students impacted by issues in their lives. Our district has a number of students that are impacted by adverse childhood experiences.

IX. Action Items
None

X. New Business
A) BP 3416 Medication at School- Revisions
Mrs. Ritter gave some brief history on the changes and revisions being suggested. Our Legal counsel is reviewing the revisions. Mrs. Ritter's concern is that the schools do not have a full-time nurse, not because the district can't afford them- the district just can't find them. So many students in our district have life sustaining medication that can only be administered by a RN. There are other options- but the legalities involved in those options are being reviewed.

B) 4/5 year Cohort Graduation / Drop-out Rates
The graduation rates have been completed for the cohorts of 2014 and 2013. The District 4 year graduation rate is 82.9%, the 5 year graduation rate is 88.6%. Each student represents a large percentage - if they do not complete graduation requirements.

XI. Personnel Considerations  APPROVED Baker / Rascon 3/0
A) RESIGNATIONS / LEAVE OF ABSENCE-
   1) Kim Bowlby      CB  Retirement as of November 1, 2014
      Kim has been a bus driver and para-educator for the district for 35 years. She has been a long standing community member and a valued member of the staff. The Board and Superintendent expressed a huge appreciation for her service to the district and wish her the best in her retirement.

   B) NEW PERSONNEL FOR CONSIDERATION  APPROVED Rascon/ Baker 3/0
      1) Stan Claplanhoo       NB  Boy's Varsity Basketball Coach
      2) Sarah Worthey         DIST  Classified sub - Para Ed eligible
XII. Individual Reports (Site/ Liaison/ Student Rep / Board)

Clallam Bay Report- Mr. Herndon
Mr. Herndon distributed the Bruin highlights- with all the activities of the last month. Career and College Readiness has been a focus. The PSAT was hosted and 9 students signed up to take the test. Several Field Trips took place that has focused on math and science. The UW representative was here - helping students understand what life at the university looks like as well as how to fill out the paperwork. Last week was homecoming. Mr. Herndon reported on the earthquake and Tsunami drill on October 16. The debriefing from staff- helped identify the issues that took place during the drill. The Highly Capable Program is up and running- with testing completed and students identified. Mr. Herndon distributed the test scores for the last three years. After the scores were reviewed- the school staff identified some issues that need to be addressed. Steps have been taken to address the issues that were identified. Interventions are in place for students that need additional specific help in the core areas. At the middle/ high school- the structure is across grades 7-12. There is now a dedicated math teacher for grades 7-12 and a separate science teacher for grades 7-12. Mr. Herndon answered questions from the Board.

Board Member Baker- expressed appreciation for the fine job on the Tsunami drill. He appreciated the opportunity to come back and share his concerns. He is excited that the time for the evacuation time was 9 minutes and 50 seconds. He was very impressed with the drill.

Superintendent Report-
Reported on specific items throughout the meeting. No further report.

XIII. Executive Session
(If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

None needed at this time.

XIV. Adjournment
The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting adjourned at 8:05 p.m. APPROVED Baker/ Rascon 3/0