I. **Call to Order / Pledge of Allegiance**
The Meeting was called to order at 6:01 p.m., by Chairperson, Greg Colfax.

II. **Roll Call of Members:**
- Mr. Greg Colfax  Present
- Mr. Dan Elvrum  Present
- Mr. John Stubbs  Present
- Mr. Donald Baker  Present
- Ms. Tracey Rascon  Present

III. **Introduction of Visitors and Public Questions and Comments**
Mrs. Ritter introduced John Gores from DA Davidson, and Steve McIntire District Business Manager.

IV. **Adopt Agenda**  **APPROVED**
- **Stubbs / Baker 5/0**
The agenda was adopted with the following changes: Under Personnel-please add for consideration, Gena Wright as a District classified substitute- para ed eligible.

V. **Consent Agenda**  **APPROVED**
- **Baker/ Rascon 5/0**
  A) Minutes from January 27, 2016- Regular School Board Meeting
  B) Minutes from January 27, 2016- Federal Impact Hearing
  C) Payroll and Employee Benefits – $ 547,770.62
  D) General Fund Accounts – $ 124,223.54
  E) ASB Fund Accounts- $ 7,540.35
  F) Transportation Fund Accounts-
  G) Capital Projects Accounts – $ 19,189.63

VI. **School Program Presentations**
None

VII. **Professional Discussions**
- **A) Proposed Refunding of the callable portion of the District’s unlimited tax general obligation bonds 2007- Jon Gores**

  Mr. Gores explained how the district was able to get 4% interest rates for the Bonds in 2007 which was an excellent rate at the time. The current interest rates are 2% . Mr. Gores shared information regarding the process of refinancing the bonds, the potential savings to the tax payers and the next steps required to complete the process. The bonds were originally sold with the provision of refinancing after 10 years. The bonds will mature in the year 2027 - but they can be refinanced at a lower rate without extending the length of the terms during a small window of opportunity. Due to the lowest interest rates in 25 years, many school districts are looking at refinancing their bonds. With the rates at 2% it could result in $224,000 in savings over the remaining life of the outstanding bonds. The amount of savings depends on the fluctuation of interest rates. Mr. Gores shared the costs of the process. He explained that the refinancing of the bonds can only be done once in the lifetime of the bonds; the money cannot go back to the district- only a savings to the taxpayers, and the date the bonds mature cannot be extended. The cost issuance fees do not come out of the district’s general fund, but rather from the savings. In 2007 the district passed a 20 year bond with a 10 year call. Mr. Gores mentioned that it takes approximately 45 days to refinance the bonds.
Mrs. Ritter has been working with Mr. Gores, for over a year on when the best time to refinance the bonds would be based on the interest rates. The authorization to move ahead lasts for 12 months.

Mr. Gores answered questions from the Board. The Board wanted to know if there would be a notice on the tax bill so that tax payers would notice the difference. Mr. Gores indicated that there would not be such a specific line item to indicate this, but that the Board could share the information in newsletters and/or by other means of communication with the public.

Mr. McIntire mentioned that it would be in the best interest of the district to move forward with refinancing the bonds at this time. He explained the process for delegating the authority to the superintendent to have the authority to proceed.

VIII. Old Business
A) Board Policy 2107- Comprehensive Early Literacy Plan APPROVED Baker / Stubbs 5/0

B) Board Policy 2418- Waiver of High School Graduation Credits. -Mr. Baker asked about who would approve the waivers. Mrs. Ritter explained that it would be a team decision made up of the principal, counselor, guardian and superintendent. APPROVED Rascon/ Stubbs 5/0

C) Board Policy 3205- Sexual Harassment of Students Prohibited- APPROVED Stubbs/ Rascon 5/0

D) Board Policy 3515- Student Incentives APPROVED Baker/ Rascon 5/0

E) Board Policy 6022- Minimum Fund Balance - Mr. Baker asked about the Reserve Fund - APPROVED Baker/ Stubbs 5/0

F) Board Policy 6101- Federal Cash and Financial Management- Ms. Rascon wanted to know if something could be added to the policy regarding local requirements. Mrs. Ritter explained that this policy is only addressing federal grant money. Ms. Rascon wanted something in place to discuss how funds are spent across the district. Mr. McIntire and Mrs. Ritter reminded the Board that they get a breakdown of where the revenues are spent each year during the budgeting process, which should help with community questions. No further questions. APPROVED Baker/ Rascon 5/0


IX. Action Items
A) Resolution # 16-05- Waiver of High School Credit APPROVED Baker / Stubbs 5/0
   Required to go along with adoption of the Board Policy 2418.

B) Resolution # 16-06- Request Participation in the State Bond Guarantee Program for the Proposed Refunding of the Bonds APPROVED Baker/ Stubbs 5/0
   Mrs. Rascon mentioned that she feels like there is a safety net in place to make sure that the bonds are refinanced at a good rate so she feels comfortable. Mr. McIntire mentioned that the costs involved are reasonable and it will be good public relations for the community.

C) Resolution # 16-07- Authorized the issuance, sale, and delivery of the District’s unlimited tax general obligation refunding bonds to pay the costs Of refunding the callable portion of the outstanding Unlimited Tax General Obligation Bonds, 2007 APPROVED Baker/ Rascon 5/0

No further questions or concerns
X. **New Business**

A) February 2016 Election Results Summary
Mrs. Ritter updated the Board on the election results across the state. Nineteen out of the 30 levies or bonds presented to voters- passed. Mr. McIntire mentioned that there were a few M& O Levies that did not pass, which is not extra money- but required money to run the schools. He shared the reasons the tax payers are denying passage of bonds and levies in some cases. It has a lot to do with how the community feels about the board, the schools, and the state’s support of the schools in their area. Mr. McIntire explained how non- voted debt cannot be paid off by taxpayer money.

B) Treasurer’s 2016 Tax and Timber Report
The county has been working on a report that shows unpaid timber tax revenues due the districts in the county. The arrearage of funds due is a staggering amount. Mr. Baker shared some information on the timber tax. Mr. McIntire mentioned that some taxpayers know about this tax owing- and feel districts should collect it rather than request taxes be raised for passage of bonds and levies. He explained that it takes education on the part of the taxpayer to understand that if the timber funds are collected- the amount is deducted from the student apportionment received from the state.

C) NB GYM tiling project to begin the week of March 15th
There is a meeting scheduled on Monday- with all parties involved before the project starts. There will be some disruptions to the PE and Health classes. The equipment and supplies are all purchased and have arrived. The project will likely be completed around Spring Break.

D) CFEA Contract Negotiations update
The major portion of the negotiations has been completed. Details of the negotiations will be presented in executive session. The ratified contract will be presented at the March Board Meeting for adoption.

XI. **Personnel Considerations**

A) RESIGNATIONS / LEAVE OF ABSENCE- APPROVED Baker/ Rascon 5/0
1) Matthew Vandeleur NB Retirement

B) NEW PERSONNEL FOR CONSIDERATION APPROVED Rascon / Stubbs 5/0
1) Faith Tyler NBE Para-ed Leave Replacement
2) Andrew Winck NBHS Head Girl’s Track Coach
3) Gena Wright District Classified Sub - Para Ed Eligible

XII. **Individual Reports (Site/ Student Rep / Board)**

Clallam Bay Report - Mr. Herndon distributed the Mach activity calendar. He also distributed the Bruin Highlights. The Bridge to College ELA class was observed as part of the grant requirements. The elementary and middle school students will participate in re-forestation practices and learn about living forests. Musical recital was held in January- it was well attended. The school also had a visit from the Port Angeles Symphony and the Missoula Children's theater will be at the school in April. "Donuts for dudes" was a success and "Muffins for moms" will be held next month. Mr. Herndon reminded the Board that the spring testing session begins in March.

Student Report- Kendra Anderson updated the Board on the status of the athletic teams at the school. She shared the exciting science projects students are working on in Mr. Eyer’s class. Clallam Bay was invited in the Rob and Tift Tournament - where they placed 2nd. Knowledge Bowl team placed third overall at the competition today. The SBAC tests are right around the corner and the teachers are preparing the students for the tests. Mrs. Rascon asked how the students feel about the tests. Ms. Anderson felt that students are taking the tests seriously – as they recognize passage is required for graduation.
Michelle Parkin- updated the board on the feedback she received on the recent required trips for basketball regionals. The teams had to travel multiple times during the week. She is working on constructing a letter to WIAA requesting that the teams at least play on the same day. They discussed the issues experienced by the teams due to the post season schedule. She also updated the Board on the NAFIS Conference in March. With the help of the Tribe, she will have meetings with the department of education to discuss funding for construction. She explained that the expansion at the elementary is the first priority, and that will allow the time needed to go through the process of relocating the building. Mr. Elvrum asked about the trickle-down effect at the middle school if the number of students coming in continues to increase. She answered questions from the Board.

Superintendent Report- Nothing additional

XIII. Executive Session (If necessary to consider employment or dismissal of personnel or to consult with legal counsel to consider acquisition or sale of real estate).

The Board broke for executive Session at 7:30 p.m. to discuss personnel and negotiations. They anticipate a 30 minute session. They returned at 8:00 p.m. and needed an additional 30 minutes. They returned at 8:31 p.m. to adjourn the meeting.

XIV. Adjournment The district encourages the participation of all disabled citizens at meetings of the Board. Those wishing to attend the meetings should notify the district at least 48 hours in advance if special accommodations will be necessary for participation in the meeting. Announcements of Board meetings will include a statement of steps to be taken for participation by disabled persons.

The meeting was adjourned at 8:31 p.m. APPROVED Rascon / Stubbs 5/0