## TIMELINE

<table>
<thead>
<tr>
<th>Beginning of Year</th>
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<tbody>
<tr>
<td>Notification of assigned plan by September 30:</td>
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<tr>
<td>Comprehensive Focus Provisional Probationary</td>
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### FORMAL ASSESSMENT FLOW-CHART

#### Self- Assessment Criteria 1-8

- **Pre-Conference**

#### Goal Setting 3,6,8

- **Collaborative Goal Conference**
  - Prior to November 1

#### Observations

- **ALL classroom teachers** (excluding provisional): 2 times / total time NOT LESS than 60 minutes
- **New Teachers**: 1 time / first 90 days / total time NOT LESS than 30 minutes
- **3rd year provisional**: 3 times / total time NOT LESS than 90 minutes
- **ALL observations= Written Summary**
- **Written Summary to teacher within 3 days after report is prepared.**

#### Throughout the Year

- **Ongoing Evidence Rating Collection Scores**
- **Levels of Performance**

#### End of Year

- **Final Summative Score**

#### Final Summative Conference

- **Final Written Evaluation**
  - **May 1**: Provisional NON-Renewal
  - **May 15**: All Others

#### All Evidence Scores

- **Informal Observation**
  - (ongoing)
  - Preliminary

- **Reflection**
  - (ongoing)
  - Preliminary

- **Formal Observation**

- **Post Conference**

- **Share**
  - Artifacts
  - Evidence